



2024 Community Grant Program | South Dakota Opioid Settlement Fund

PREPARING TO APPLY

This information is provided to guide you in preparing your application for submission.

STEP 1: COMMUNICATE WITH YOUR LOCAL GOVERNMENT

Most counties and all eligible cities (those with a population above 10,000) opted to participate in the National Settlement Agreement. A list of participating local governments can be found [here](#). The application requires that you obtain a letter of support or commitment from the local governments that share a similar target geographic area as your project. This shows the review committee that you have communicated with one another and that your project aligns with or at least complements what the city or county is already doing. **A letter(s) is required and will be uploaded to your application.**

STEP 2: REVIEW THE NATIONAL SETTLEMENT AGREEMENT TO SEE IF YOUR PROJECT ALIGNS

A requirement of this funding is that all projects align with one of the Approved Uses in the National Settlement Agreement. Approved Uses encompass three core areas – Treatment, Prevention, and Other. Please review [Exhibit A: Approved Uses](#) in the South Dakota State Subdivision Memorandum of Agreement to determine which area(s) and sub-category your proposed project best fits. The application requires you to select the specific area and sub-category. While your project may impact multiple areas, you'll be asked to choose the one that most aligns with the aims of your project.

STEP 3: COMPILE ORGANIZATIONAL INFORMATION

- Organization Name and Contact Information
- Fiscal Agent Information (if applicable)
- Description of your organization's experience in providing direct services and support to populations affected by opioid overdose.
- Description of other relevant organizational experience in the prevention, response to overdose, recovery support services, or treatment of opioid use disorder.

STEP 4: PREPARE YOUR APPLICATION

The application asks for the following information:

- Project Start and End Dates (no longer than 12 months may be proposed)
- A description of the target population(s)
- A description of the target geographic area(s) in South Dakota
- A short narrative explaining the organization's experience in opioid-related prevention, recovery, and/or treatment efforts, including demonstrated history in working with or providing direct services to individuals in those areas.
- Goal(s) for the grant request, accompanied by measurable and timely objectives for each goal/aim of the proposed project.
- Identification of any partners and their role(s) in the implementation of your project, including the role of the participating local government(s) as applicable.
- A description of how the project expands, supports, and/or improves upon existing efforts or services currently available. This is a great opportunity to relay how your proposed project aligns with or complements what your participating local government(s) may already be doing.
- Describe the supporting evidence or basis for your project. How do you know the project will work as you intend it to?

Each applicant is asked to track two to three measures to assess your specific needs and issues. Examples may include increasing referrals to treatment for opioid use disorder from an emergency department, increasing knowledge in prescribing practices among providers, or decreasing stigma.

- Describe two to three measures you will use to assess your specific needs and issues.
- What impacts do you hope to see from this project?