

# 2016 Statewide Online Training Calendar

<b>JANUARY</b>			
Date	Topic	Time	Cost
Thursday January 7, 2016	<p style="text-align: center;"><b>OST Core #1 Child Growth &amp; Development</b></p> <p style="text-align: center;">Fostering the growth and development of children through appropriate environments, activities, and interactions</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Child Growth &amp; Development</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5

<b>FEBRUARY</b>			
Date	Topic	Time	Cost
Thursday February 4, 2016	<p style="text-align: center;"><b>OST Core #2 Activity Planning</b></p> <p style="text-align: center;">Creating enrichment activities that promote exploration and meet the needs of school-age children.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Age-Appropriate Planning</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Tuesday, February 9, 2016	<p style="text-align: center;"><b>FCC Entry Level Series What is Family Child Care?</b></p> <p style="text-align: center;">Understand best practice in child care, program promotion &amp; professionalism.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Professionalism</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Tuesday, February 23, 2016	<p style="text-align: center;"><b>FCC Entry Level Series What Do Children Need?</b></p> <p style="text-align: center;">Look at the special characteristics of working with multi-age groups and discover ways to meet children at their individual developmental level</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Age-Appropriate Activities</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

<b>MARCH</b>			
Date	Topic	Time	Cost
Thursday March 3, 2016	<p style="text-align: center;"><b>OST Core #3</b> Learning Environments</p> <p style="text-align: center;">Ways to create a developmentally appropriate program environment.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Learning Environments</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Monday March 7, 2016	<p style="text-align: center;"><b>OST Enrichment</b> OST as a Family Service</p> <p>Strong, positive, cooperative relationships with parents and families are at the heart of quality OST programs. Parents in OST programs have different ideas, values, concerns, knowledge, and pressures. Staff who are successful in building positive relationships begin by recognizing the importance of accepting parents as the most important people in children's lives, regardless of differences among them.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Partnerships with Parents</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Tuesday, March 8, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> Understanding Challenging Behaviors</p> <p>Understanding challenging behaviors helps the provider understand what is behind children's behaviors so they are able to better find solutions for appropriate guidance. This training will also assist providers in gaining an understanding of temperaments.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Guidance and Behavior Management</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Tuesday, March 22, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> Belonging</p> <p>Inclusion is an important aspect of any child care program; learn how to make your program a welcoming place for all. Gain tips on easy toy adaptations to help include and welcome all children.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Inclusion of All Children</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

<b>APRIL</b>			
Date	Topic	Time	Cost
Tuesday, April 5, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> Building Relationships with Families</p> <p>You know how important the relationship you have with parents can be. Learn to better support families in your program, and gain insight on working through challenging situations with families</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Partnerships with Families</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Thursday April 7, 2016	<p style="text-align: center;"><b>OST Core Module #4</b> Communications and Relationships</p> <p>Developing and maintaining positive relationships through the use of effective communication.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Interpersonal Communication &amp; Relationships</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Tuesday, April 19, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> Tools of Business Communication: Contracts &amp; Policies</p> <p>Gain an understanding of running a successful business, as well as an awareness of the importance of and how to utilize effective contracts and policies to help your business run more smoothly.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Program Management and Regulation</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

	<b>MAY</b>		
<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Cost</b>
Tuesday, May 3, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> Sensible Record Keeping</p> <p>Explore keeping good records and working with income &amp; budgets, and acquire helpful tips for basic record keeping and tax preparation.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Program Management and Regulation</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Thursday May 5, 2016	<p style="text-align: center;"><b>OST Core Module #5</b> Behavior Management and Guidance</p> <p>Using positive guidance techniques and establishing a program environment that promotes positive behavior.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Guidance and Behavior Management</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Tuesday, May 17, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> Stay Healthy &amp; Safe: Play More!</p> <p>Discuss toy safety, proper cleaning techniques, food and car seat safety, and your role in understanding child abuse and neglect. Keeping everyone healthy and safe means more time for playing!</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Program Safety</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Monday May 23, 2016	<p style="text-align: center;"><b>OST Enrichment</b> OST Summer Fun, Health, and Safety</p> <p>Learn tips, strategies, and recommendations to ensure everyone has a safe and fun summer experience.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Program Safety</p>	7:30-9:00 pm CT 6:30-8:00 pm MT	\$5
Tuesday May 31, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> Under One Roof</p> <p>Environment, a daily schedule and learning centers can positively affect one's program. Gain awareness and ideas of effective ways to set up your child care environment, both indoors and out.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Learning Environments</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

<b>JUNE</b>			
<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Cost</b>
Tuesday June 7, 2016	<p style="text-align: center;"><b>Infant/Toddler Entry Level Series</b> Social Emotional Milestones/Temperament</p> <p>Participants will learn ways to support the growing sense of self in young children and will be introduced to different temperament types.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Observing Children</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Monday June 13, 2016	<p style="text-align: center;"><b>OST Enrichment</b> OST Sizzling Summer Activities</p> <p>We will look at planning and scheduling summer OST programs and look at some fun interactive activities.</p> <p style="text-align: center;"><i>Licensing/Pathways Category</i> Age-Appropriate Planning:</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Tuesday, June 14, 2016	<p style="text-align: center;"><b>FCC Entry Level Series</b> You &amp; Your Family</p> <p>Finding a way to make time for your own children while running a childcare program can be difficult. Explore various challenges such as sharing space, toys, and a parent with other children, as well as other characteristics unique to this situation.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Child Growth &amp; Development</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Tuesday, June 21, 2016	<p style="text-align: center;"><b>Infant/Toddler Entry Level Series</b> Guidance &amp; Discipline/Understanding Behavior</p> <p>Participants will learn about age appropriate strategies in guiding the behavior of young children and gain knowledge on what behavior might mean.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Guidance and Behavior Management</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

<b>JULY</b>			
<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Cost</b>
Tuesday, July 12, 2016	<p style="text-align: center;"><b>Infant/Toddler Entry Level Series</b> Respectful Care/Primary Caregiving</p> <p>Participants will learn about providing quality group care of young children.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Interpersonal communication and relationships</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5
Wednesday, July 26, 2016	<p style="text-align: center;"><b>Infant/Toddler Entry Level Series</b> Environments for Group Care/ More than Just Routines</p> <p>Participants will learn ways to set up an environment for young children and discover what young children are learning during daily routines.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Learning Environments</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

<b>AUGUST</b>			
<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Cost</b>
Thursday, August 4, 2016	<p style="text-align: center;"><b>OST Core Module # 6</b> Social and Cultural Awareness</p> <p>Promoting social development and cultural awareness in OST programs.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Cultural Diversity</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Thursday, August 4, 2016	<p style="text-align: center;"><b>Management Enrichment Class:</b> Managing vs. Leadership</p> <p>Learn how management assures that the program and objectives of the organization are implemented. Build leadership skills to cast vision and motivate others.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Program Management</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Tuesday, August 9, 2016	<p style="text-align: center;"><b>Infant/Toddler Entry Level Series</b> Brain Development/Discoveries of Infancy</p> <p>Participants will learn that young children are born ready to learn; how they learn and what they can do to support their learning.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Child Growth and Development</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

Monday, August 15, 2016	<p align="center"><b>OST Enrichment</b> OST Exploring Developmental Needs of Different Age Groups</p> <p>Certain developmental needs and traits are associated with younger school-age children, while still others are typical of older school-age children and youth. We will look at understanding these differences and help you to plan appropriately.</p> <p align="center"><i>Licensing/Pathways Category:</i> Child Growth &amp; Development</p>	7:30-9:00PM CT 6:30-8:00PM MT	\$5
Thursday, August 18, 2016	<p align="center"><b>Management Enrichment Class:</b> Maintaining a Respectful Work Place</p> <p>We will examine the characteristics of a respectful workplace and discuss the director's role in establishing and maintaining a workplace where behaviors exhibit respect for one another.</p> <p align="center"><i>Licensing/Pathways Category:</i> Program Management</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Tuesday, August 23, 2016	<p align="center"><b>Infant/Toddler Entry Level Series</b> Special Needs/Language Development</p> <p>Participants will learn how young children communicate and benefits of including children with unique needs.</p> <p align="center"><i>Licensing/Pathways Category:</i> Inclusion of all children</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$5

<b>SEPTEMBER</b>			
Date	Topic	Time	Cost
Thursday, September 1, 2016	<p align="center"><b>Management Enrichment Class:</b> Policies for Staff and Parents</p> <p>Learn how a handbook lays out rules and regulations to help the child care center run more smoothly.</p> <p align="center"><i>Licensing/Pathways Category:</i> Program Management</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Thursday September 1, 2016	<p align="center"><b>OST Core Module # 7</b> Health &amp; Safety</p> <p>Promoting practices that keep school-age children safe and healthy.</p> <p align="center"><i>Licensing/Pathways Category:</i> Health and Safety</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5

<p>Tuesday, September 13, 2016</p>	<p><b>Infant/Toddler Entry Level Series</b> Harmonizing Cultural Diversity/ Acknowledge, Ask and Adapt</p> <p>Participants will learn what culture means when caring for young children and how to communicate with families to resolve concerns.</p> <p><i>Licensing/Pathways Category:</i> Cultural Diversity</p>	<p>7:30 – 9:30PM CT 6:30 – 8:30PM MT</p>	<p>\$5</p>
<p>Thursday, September 15, 2016</p>	<p><b>Management Enrichment Class:</b> Staff Retention</p> <p>What is the value of employee retention? Learn how to motivate staff and build a sense of community in your child care program.</p> <p><i>Licensing/Pathways Category:</i> Program Management</p>	<p>7:30 – 9:00PM CT 6:30 – 8:00PM MT</p>	<p>\$5</p>
<p>Tuesday, September 27, 2016</p>	<p><b>Infant/Toddler Entry Level Series</b> Protective Urges/Responding to Families</p> <p>Participants will learn ways to work with families when both have strong feelings concerning caring for young children.</p> <p><i>Licensing/Pathways Category:</i> Partnerships with Parents</p>	<p>7:30 – 9:30PM CT 6:30 – 8:30PM MT</p>	<p>\$5</p>
<p>Thursday, September 29, 2016</p>	<p><b>Management Enrichment Class:</b> New Hires</p> <p>Are you hiring leaders? A well balanced team needs a good mixture of individuals to cover the demands of the center. Learn to hire for the team you desire.</p> <p><i>Licensing/Pathways Category:</i> Program Management</p>	<p>7:30 – 9:00PM CT 6:30 – 8:00PM MT</p>	<p>\$5</p>

<b>OCTOBER</b>			
Date	Topic	Time	Cost
Monday, October 3, 2016 <b>Series Only</b>	<p style="text-align: center;"><b>Early Learning Guidelines Series</b> Introduction to the Early Learning Guidelines</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Age Appropriate Planning</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only
Thursday October 6, 2016	<p style="text-align: center;"><b>OST Core Module # 8</b> Children With Special Needs</p> <p style="text-align: center;">Promoting inclusive care for children in OST programs.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Inclusion of all Children</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Monday, October 10, 2016 <b>Series Only</b>	<p style="text-align: center;"><b>Early Learning Guidelines Series</b> Enriching the Learning Environment &amp; Promoting Learning Through Assessment</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Learning Environments</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only
Thursday, October 13, 2016	<p style="text-align: center;"><b>Management Enrichment Class:</b> Developing a Training Plan</p> <p style="text-align: center;">Participants will examine the role of training plans in their program.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Program Management</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Monday, October 17, 2016	<p style="text-align: center;"><b>OST Enrichment</b> OST Leadership Styles and Conflict Management</p> <p style="text-align: center;">A Person's effectiveness as a leader is often directly linked to their leadership style. We will explore different leadership styles and explore 5 different styles of conflict management.</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Interpersonal Communication &amp; Relationships</p>	7:30-9:00PM CT 6:30-8:00PM MT	\$5
Monday, October 17, 2016 <b>Series Only</b>	<p style="text-align: center;"><b>Early Learning Guidelines Series</b> Helping Children Learn Language &amp; Literacy Using the ELS</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Child Growth and Development</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only
Monday, October 24, 2016 <b>Series Only</b>	<p style="text-align: center;"><b>Early Learning Guidelines Series</b> Integrating Language &amp; Literacy Throughout the Day with the SD ELG &amp; Supporting Children Learning English as a New Language</p> <p style="text-align: center;"><i>Licensing/Pathways Category:</i> Age Appropriate Planning</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only

Thursday, October 27, 2016	<p><b>Management Enrichment Class:</b> Effective Staff Meetings</p> <p>Staff meetings are an important way to communicate with staff, address and solve issues, and implement new ideas. We will discuss tips and techniques to make staff meetings effective and fun!</p> <p><i>Licensing/Pathways Category:</i> Program Management</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Monday, October 31, 2016 <b>Series Only</b>	<p><b>Early Learning Guidelines Series</b> Helping Children Learn Mathematics &amp; Science Using the ELS</p> <p><i>Licensing/Pathways Category:</i> Age Appropriate Planning</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only

<b>NOVEMBER</b>			
Date	Topic	Time	Cost
Thursday November 3, 2016	<p><b>OST Core Module #9</b> Program Management &amp; Professionalism</p> <p>Understanding and promoting effective program management skills and continual professional growth.</p> <p><i>Licensing/Pathways Category:</i> Program Management and Professionalism</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Monday, November 7, 2016 <b>Series Only</b>	<p><b>Early Learning Guidelines Series</b> Promoting Social Emotional Development &amp; Positive Approaches to Learning Using the Early Learning Scale</p> <p><i>Licensing/Pathways Category:</i> Guidance and Behavior Management</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only
Thursday, November 10, 2016	<p><b>Management Enrichment Class:</b> Marketing Your Program</p> <p>Learn the difference between marketing &amp; advertising. Creating a Marketing Plan and learn about the specific techniques to use to attract attention for your program.</p> <p><i>Licensing/Pathways Category:</i> Program Management</p>	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Monday, November 14, 2016 <b>Series Only</b>	<p><b>Early Learning Guidelines Series</b> Using Assessment &amp; the Early Learning Scale to Help Children Reach Standards</p> <p><i>Licensing/Pathways Category:</i> Child Growth and Development</p>	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only

Monday, November 21, 2016 <b>Series Only</b>	<b>Early Learning Guidelines Series</b> Integrating the Creative Arts & Learning Through Social Studies and Projects  <i>Licensing/Pathways Category:</i> Age Appropriate Planning	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only
Monday, November 28, 2016 <b>Series Only</b>	<b>Early Learning Guidelines Series</b> Establishing Reliability on the Early Learning Scale  <i>Licensing/Pathways Category:</i> Child Growth and Development	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only

<b>DECEMBER</b>			
<b>Date</b>	<b>Topic</b>	<b>Time</b>	<b>Cost</b>
Thursday December 1, 2016	<b>OST Core Module # 10</b> Families, Communities, and Schools  Developing positive interactive partnership with families, schools, and the community.  <i>Licensing/Pathways Category:</i> Partnerships with Parents	7:30 – 9:00PM CT 6:30 – 8:00PM MT	\$5
Monday, December 5, 2016 <b>Series Only</b>	<b>Early Learning Guidelines Series</b> Promoting Health & Physical Development & Working with Families as Partners on the Early Learning Guidelines  <i>Licensing/Pathways Category:</i> Partnerships with Parents	7:30 – 9:30PM CT 6:30 – 8:30PM MT	\$50 Series Only
Monday, December 12, 2016	<b>OST Enrichment</b> OST Sharing Information with Parents & Other Professionals  One of the important responsibilities of OST staff is to help parents stay in touch with how their children are growing and developing during program hours. We will look at individual child Portfolios and strategies for developing Portfolios to share with parents and community resources.  <i>Licensing/Pathways Category:</i> Observing Children	7:30-9:00PM CT 6:30-8:00PM MT	\$5