

Board of Directors Meeting
February 27, 2015
Pierre, SD
MINUTES

Present: Darrel Kessler, Mary Guth, Sherry Bartels, Roswitha Konz, Tacey Braithwaite, Jim Carlon, Steve Blair, Joyce Vos, and Lynell Rice Brinkwell via phone conference. Justin Pierson and Amy Iversen-Pollreis joined the General Session.

The meeting was called to order at 8:34am. Introductions were exchanged with new board member Sherry Bartels.

M/S/P Braithwaite/Kessler to approve the Agenda with an addition to the Executive Session. M/S/P Konz/Kessler to move into Executive Session pursuant to SDCL 1-25-2(3) and 19-13-3 at 8:40am.

M/S/P Kessler/Braithwaite to move into General Session at 10:17am.

1. M/S/P Braithwaite/Bartels to close case #2013-05 since the settlement stipulation had been met.
M/S/P Konz/Kessler to notice the counselor in case #2014-05 for a contested case hearing.
M/S/P Braithwaite/Konz to offer a settlement to the counselor in case #2014-06 of a private reprimand and completion of four CE hours by July 31, 2015 in the area of confidentiality in the use of technology, and grant authority to the board vice president to sign the settlement agreement.
2. M/S/P Brinkwell/Konz to approve the October 24, 2014 Minutes as presented.
3. The Board was made aware of the licensees that are/were late with their renewal and are known to be in private practice.
4. The Board agreed to issue the LPC-MH to Estelle Johnson per SDCL 36-32-42(1).
5. M/S/P Braithwaite/Konz to grant Kristi Miller's request to waive 20 CE hours due to a medical waiver.

6. The topic of unlicensed life coaches, hypnotists, listeners, etc. was brought to the attention of DSS Deputy Secretary Iversen-Pollreisz. The Board will research relative laws and rules in other States.
7. M/S/P Braithwaite/Brinkworth to move the draft Administrative Rules forward through the approval process.
8. The Board discussed the request letter from SDAMFT. Staff was directed to refer them directly to DSS.
9. Iversen-Pollreisz will get more information on the Board & Commissions Data Collection requirement.
10. Guth, Braithwaite, and Staff summarized the information they learned at the recent AASCB conference they attended.
11. Two items were identified to be follow-up topics from the recent board survey. The Board thanked Iversen-Pollreisz for the updated webpage, which is one of the items now completed. The other item will be a newsletter touching on key topics and general information.
12.
 - a. Staff reported that the budgeted revenue was almost been met in 7 months and expenses are on target for this time of year.
 - b. The list of new licensees since the last board meeting was provided as informational.
13. Braithwaite and Kessler will work on the RFP with Guth.
14. The next meeting was scheduled for Friday, May 29.

M/S/P Braithwaite/Kessler to adjourn the meeting at 12:27pm.

Respectfully submitted,

Joyce M. Vos
Executive Secretary