

**OFFICIAL BOARD MINUTES FOR December 18, 2012  
TELECONFERENCE**

Members Present: Mel Harrington, President  
Steven Lindquist, Secretary/Treasurer  
Todd Herrboldt, Member  
Ginger Johnson, Member  
Rebecca Grandpre, Vice President  
Cindy Steele, Lay Member

Members Absent: David Nielsen, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary  
Paula Spargur, Executive Assistant  
Kirsten Jasper, Assistant Attorney General  
Christine Knapp, NASW

President Harrington called the meeting to order at 11:04 AM MT. Harrington called for corrections or additions to the agenda.

**Corrections or Additions to the Agenda:** Harrington requested to add discussion regarding the Evaluation form for supervision of CSW-PIP candidate.

**Approval of the Minutes from October 21, 2012:** Lindquist moved and Grandpre seconded to approve minutes from October 21, 2012. Motion carried by unanimous vote.

**FY Financial Update:** Spargur reported fiscal year to date figures as of October 31, 2012: revenue of \$9,377.61, expenses of \$26,288.33 and cash balance of \$91,131.73. Johnson moved and Steele seconded to approve the Financial Report as presented. Motion carried by unanimous vote.

Grandpre moved and Johnson seconded to enter executive session at 11:09 AM MT to discuss Complaint/Investigations, CSW-PIP Contract and Applicant Approvals. Motion carried by unanimous vote. Knapp exited the meeting. Herrboldt moved and Lindquist seconded to exit executive session at 11:26 AM MT. Motion carried by unanimous vote. Knapp joined the meeting. Harrington requested board staff draft a revision to the Contract for CSW-PIP Supervision form with guidance on describing specialization and add discussion on the number of CSW's a supervisor can supervise at one time for a future meeting.

**Complaints/Investigations Update:**

#251- complaint is pending.

**CSW-PIP Contract and Applicant Approvals:**

Smykle, P.: Johnson moved and Lindquist seconded to approve supervision beginning October 22, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, abstain; Steele, yes; Harrington, yes.

Trimble, H.: Lindquist moved and Grandpre seconded to approve supervision beginning November 27, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Wilkinson, C.: Lindquist moved and Grandpre seconded to approve supervision beginning November 12, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Thornton, P.: Lindquist moved and Grandpre seconded to approve supervision beginning November 12, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Rockafellow, K.: Lindquist moved and Grandpre seconded to approve supervision beginning October 15, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Ulmer, T.: Lindquist moved and Grandpre seconded to approve supervision beginning October 15, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Lau, R.: Lindquist moved and Grandpre seconded to approve supervision beginning October 15, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Johnson, S.: Lindquist moved and Grandpre seconded to approve supervision beginning October 1, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Zweber, M.: Lindquist moved and Grandpre seconded to approve supervision beginning December 12, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Shepherd, R.: Lindquist moved and Grandpre seconded to approve supervision beginning December 20, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Moore, P.: Herrboldt moved and Johnson seconded to approve CSW-PIP licensure. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

Memcott, J.: Lindquist moved and Herrboldt seconded to approve CSW-PIP licensure. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Steele, yes; Harrington, yes.

**ASWB Annual Meeting Report – Mel Harrington:** Harrington reported from the ASWB Annual Meeting. Donna DeAngelis, Executive Director will retire January 1, 2013 with her replacement Mary Jo Monahan taking over the role of Executive Director. DeAngelis reported that California is coming on board with ASWB and will begin using the ASWB exam. She also advised the boards that they will want to look closely at developing a plan to work together towards mobility.

**SW by Equivalency:** The board discussed the topic of SW by Equivalency. Lindquist explained the topic may be not be so important if the Department of Social Services would accept the SWA level of licensure to do restraints. Harrington will check with the Department to see what level is required.

Harrington moved discussion regarding the Evaluation form for supervision of CSW-PIP candidates to the next meeting due to time constraints.

**Schedule Next Board Meeting:** The next Board meeting is tentatively scheduled for February 12, 2013 at 12:00 PM CT / 11:00 AM MT. Johnson moved and Grandpre seconded to adjourn the meeting at 12:06 PM MT. Motion carried by unanimous vote.

Respectfully submitted,

Steven Lindquist, CSW-PIP  
Secretary/Treasurer