

Title XIX Non-Emergency Medical Transportation (NEMT)

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- The Title XIX Non-Emergency Medical Transportation (NEMT) program provides reimbursement for eligible transportation costs for the recipient, and when necessary, one escort or volunteer driver.
 - Mileage
 - Lodging
 - Meals
- Non-emergency transportation may be provided by a commercial carrier.
 - Airline
 - Bus

NEMT Eligibility

- In order to be reimbursed for transportation the recipient must be on a medical assistance program that provides Title XIX (Medicaid) transportation coverage at the time of service.

Current Rate of Payment

- The rate of payment for NEMT provided by the recipient, an escort, or a volunteer driver is limited to the following:

Mileage: \$.37 a mile

Lodging: \$50.00 per day (receipts are required for lodging)

Meals:

- \$5 for breakfast
 - \$9 for lunch
 - \$12 for dinner
- NEMT staff will work with the commercial carrier to pre-authorize and arrange the travel. Payment is limited to the actual cost of the fare.

Non-Emergency Transportation Requirement

- Transportation must be to the closest medical facility or medical provider capable of providing the necessary services, unless the recipient has a written referral or written authorization from the recipient's medical provider.
- The medical provider must be a SD Medicaid enrolled provider.
- Trips prior to your eligibility date cannot be reimbursed.
- Trips to medical specialty providers other than your primary care provider (PCP) or Health Home Provider (HHP) require a referral card.
- The services must be Medicaid covered services.
- The NEMT program must receive a completed reimbursement form within six months following the month the service was provided.

Primary Care Provider (PCP) and Health Home Provider (HHP)

- Transportation to the closest Primary Care Provider (PCP) or Health Home Provider (HHP) is reimbursable. If travel is not to the closest PCP or HHP, transportation will only be reimbursed if a "good cause" exception has been granted from the Managed Care Program.
- Lodging and meals are not reimbursable when travel is to a PCP or HHP.

Mileage

- Mileage must be outside the recipient's city of residence, which is limited to the actual miles between the two cities and does not include miles driven within the city.
- Only one mileage allowance is payable for each trip regardless of the number of recipients being transported.
- Mileage is a reimbursable service only if a trip is completed.

Lodging

- Lodging is reimbursable when the provider is at least 100 miles from the recipient's city of residence and travel is to obtain specialty care or treatment that results in an overnight stay.

A recipient may not receive reimbursement for lodging and meals for days the recipient is an inpatient in a hospital or medical facility.

Meals

- Meals will only be reimbursed if an overnight stay is medically necessary and the overnight stay meets the lodging requirement criteria (e.g., 100 miles to obtain specialty care or treatment that results in an overnight stay).
- Reimbursement for meals is based on the time of the scheduled appointment and the distance needed to travel.

A recipient may not receive reimbursement for lodging and meals for days the recipient is an inpatient in a hospital or medical facility.

Non-Profit Service Organizations

- A “non-profit service organization” is defined as a tribe; a non-profit organization such as the Shriner’s, Children’s Miracle Network, Ronald McDonald, Salvation Army; or a ministerial association that has an agreement with the Department of Social Services to provide non-emergency transportation assistance on behalf of Medicaid recipients. A non-profit organization does not include a community transportation service provider.
 - Ronald McDonald Houses
 - Children’s Miracle Network
 - Salvation Army
 - Tribal Support Services
 - Hospitals
 - Shriner’s
- All non-profit service organizations must have a signed NEMT provider agreement in order to receive reimbursement.

Non-Profit Reimbursement Process

- Fax a completed Request for Medical Transportation Reimbursement form to the Department of Social Services, Office of Finance/EBT at (605) 773-8461.
- NEMT documents the amount of assistance provided and enters a pending claim to alert us that the non-profit assisted and secures any future payment for that specific trip to be paid to the non-profit organization first with any remaining balance reimbursed to the recipient or family. **This is not a guarantee of reimbursement.**
- Once the trip has been completed, the recipient must then submit a Title XIX Medical Transportation Reimbursement Form along with any supporting documentation to our office. This form **MUST** be returned before reimbursement can be made.

Title XIX Medical Transportation Reimbursement Form

- A *Title XIX Medical Transportation Reimbursement Form* must be completed and submitted for each medical trip. The form must be submitted within six months following the month the service was provided.
- Section 5: The form must be completed and signed by the recipient, parent or guardian.
- Section 6: Medical Provider Section - must be completed and signed by the receptionist, nurse or medical provider.
- Forms are available from your local Department of Social Services office or on the web at:
<http://dss.sd.gov/sdmedx/includes/recipients/title19transportation.aspx>
or calling toll free to 1-866-403-1433.

Reimbursement Form (Continued)

- This form, along with any necessary documentation (e.g., lodging receipt), must be turned in to your local Department of Social Services' office, or mailed or faxed directly to:

Department of Social Services
Office of Finance/EBT
700 Governors Drive
Pierre, SD 57501
Fax: (605) 773-8461

- The recipient will receive his/her reimbursement when all required forms and verifications have been received and processed.

Payment

- All claims are worked in the order they are received in the office
- Checks are mailed each Wednesday

Additional Information

For more information, call toll-free to:

1-866-403-1433

or visit our website at:

<http://dss.sd.gov/sdmedx/includes/recipients/title19transportation.aspx>

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