



Plan of Correction

Program Name: Main Gate Counseling Service	Date Submitted: 3/31/2021	Date Due: 04/07/2021
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Administrative POC-1	
Rule #: 67:61:04:01	Rule Statement: Each agency shall have a policy and procedure manual to establish compliance with this article and procedures for reviewing and updating the manual.

Area of Noncompliance:
Main Gate Counseling Service's policy and procedures reference old ARSD 46:05 which were replaced December 5, 2016. The last review it was noted it needed to be updated.

Corrective Action (policy/procedure, training, environmental changes, etc): MGS Policies & Procedure Manual will be updated to meet ARSD Rules/Regulations.	Anticipated Date Achieved/Implemented: Date Oct 2021
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Supporting Evidence: The new ARSD Rules/Regulations will be reviewed and changes with the facility Policies & Procedures will be update, by the Director, Review wkly until updated.	Position Responsible: Director
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How Maintained: The Director will Review ARSD Rules Quarterly & be presented at the Quarterly Board mtng - To assure P&Ps are updated as needed	Board Notified: Y <input checked="" type="checkbox"/> N <input type="checkbox"/> n/a <input type="checkbox"/> 3/31/2021 mtng
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Program Director Signature: Cathy Mayes	Date: 3/31/2021
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Please email or send Plan of Correction to:

Department of Social Services
Office of Licensing and Accreditation
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