



## **Office of Licensing and Accreditation**

**Accreditation Survey Report  
for Substance Use Disorder Treatment Providers  
ARSD 67:61  
November 28, 2023**

Whatever It Takes Coalition

PO Box 163  
Newell, SD 57760  
Prevention

<b>1. Governance</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
a. Governmental agency, federally recognized tribe, business corporation, non-profit corporation or limited liability company (0.5 and 1.0 only) (67:61:03:01)	<u>✓</u>	_____	_____
b. Policy for not denying clients equal access to services (67:61:03:04)	<u>✓</u>	_____	_____
c. Annual, entity-wide, independent financial audit completed (67:61:04:05)	<u>✓</u>	_____	_____
d. Business hours posted in prominent place on premises (67:61:04:09)	_____	_____	<u>✓</u>
e. Board of directors meets at least quarterly and keeps minutes of all meetings (67:61:03:03)	<u>✓</u>	_____	_____
f. Up-to-date policy and procedure manual (67:61:04:01)	<u>✓</u>	_____	_____
g. Up-to-date organizational chart (67:61:05:09)	<u>✓</u>	_____	_____
h. Sentinel event policy (67:61:02:21)	<u>✓</u>	_____	_____
i. Policy for notifying DSS of changes (67:61:02:20)	<u>✓</u>	_____	_____

Comments:

<b>2. Program Services</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
a. Schedule of fees based on client ability to pay (67:61:04:06)	_____	_____	<u>✓</u>
b. Policy prohibiting client abuse, neglect, and exploitation (67:61:06:03)	<u>✓</u>	_____	_____

c. Client rights policy (67:61:06:01; 67:61:06:02)	<u>✓</u>	___	___
d. Client grievance policy (67:61:06:04)	<u>✓</u>	___	___
e. Submits accurate statistical data (67:61:04:02)	<u>✓</u>	___	___
f. Discharge policy (67:61:06:07)	___	___	<u>✓</u>
g. Client orientation policy and procedure (67:61:04:07)	___	___	<u>✓</u>
h. Policy for responding to medical emergencies (67:61:04:09)	___	___	<u>✓</u>
i. Electronic or written directory with name address, and phone number of support services (67:61:04:10)	<u>✓</u>	___	___
j. In level 3.1, 3.2D, and 3.7 facilities, staff is on duty at all times who is trained to respond to fires and natural disasters (67:61:04:09)	___	___	<u>✓</u>

Comments:

<b>3. Personnel</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>N/A</u></b>
a. Orientation completed within 10 days of hire with all required components (64:61:05:05)	<u>✓</u>	___	___
b. Office of Inspector General Medicaid exclusion list check (67:61:05:12)	<u>✓</u>	___	___
c. In 3.2D facility, all counseling and supervisory staff are trained in emergency first aid, CPR and responding to natural disasters; Documentation in file (67:61:17:06)	___	___	<u>✓</u>
d. Policy and procedure for supervising employees,	<u>✓</u>	___	___

volunteers, and interns (67:61:05:06)

- |   |          |       |       |
|---|----------|-------|-------|
| e. Two-step TB test or blood assay test within 2 weeks of hire or 12 months before hire (67:61:05:01) | <u>✓</u> | _____ | _____ |
| f. Employee TB policies and procedures (67:61:05:01)  | <u>✓</u> | _____ | _____ |
| g. Complete employee records; policies to maintain those records (67:61:05:08)                        | <u>✓</u> | _____ | _____ |

Comments:

<b>4. <u>Prevention</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>N/A</u></b>
a. Encompass current research, theory, and practice-based strategies and activities implemented through structured prevention strategies. Delineate a work plan to outline scope of services. Found on evidence-based programming list. Made available to the public and staff (67:61:11:01).	<u>✓</u>	_____	_____
b. Will offer one or more of the following, with written description available to staff members, the public and DSS. Includes target population, program goals, scope of services, measurable objectives, program evaluations and outcomes (67:61:11:03)			
i. Information dissemination services	<u>✓</u>	_____	_____
ii. Education services	<u>✓</u>	_____	_____
iii. Alternative services	_____	_____	<u>✓</u>
iv. Problem identification and referral services	_____	_____	<u>✓</u>
v. Community-based services	<u>✓</u>	_____	_____
vi. Environmental services	_____	_____	<u>✓</u>

- |      |   |          |          |       |
|------|---|----------|----------|-------|
| c.   | Evidence based interventions (67:61:11:05)  | <u>✓</u> | _____    | _____ |
| d.   | Database of information and referral sources that is posted publicly (67:61:11:05)  | <u>✓</u> | _____    | _____ |
| e.   | Maintains a record of all prevention activities including:<br>(67:61:11:07)   |          |          |       |
| i.   | Record of presenters and participants   | <u>✓</u> | _____    | _____ |
| ii.  | Demographics of participants including age, race, gender  | <u>✓</u> | _____    | _____ |
| iii. | Record of all program activities  | <u>✓</u> | _____    | _____ |
| iv.  | Copies of all programmatic materials  | <u>✓</u> | _____    | _____ |
| f.   | Conducts annual satisfaction surveys (67:61:11:08)  | <u>✓</u> | _____    | _____ |
| g.   | Conducts participant evaluations after each presentation (67:61:11:08)  | _____    | <u>✓</u> | _____ |
| h.   | Conducts pre- and post-tests for all presentations (67:61:11:08)  | _____    | <u>✓</u> | _____ |
| i.   | Completes a quality assurance review of its programming with an annual summary report made available to the board of directors, agency staff, and DSS | _____    | <u>✓</u> | _____ |
| j.   | Staff have completed Substance Abuse Prevention Skills Training or Foundations of Prevention within one year of hire (67:61:05:04)                    | <u>✓</u> | _____    | _____ |

Comments: WIT conducted one evidenced-based presentation in the last year, but pre- and post-tests and participant evaluations were only partially completed for that presentation.

WIT did not complete a quality assurance review of its programming for the last year.

## 5. Signatures

<input checked="" type="checkbox"/>	<b>Three Year Accreditation (100%-90%)</b>
<input type="checkbox"/>	<b>Two Year Accreditation (89.9% - 70%)</b>
<input type="checkbox"/>	<b>Probation (69.9% and below)</b>
<input type="checkbox"/>	<b>One Year Provisional Accreditation (70% and above)</b>

*Chris Kenyon*

\_\_\_\_\_  
Chris Kenyon, Program Specialist

December 14, 2023

\_\_\_\_\_  
Date

November 28, 2023

\_\_\_\_\_  
Date of Site Visit

\_\_\_\_\_  
Muriel Nelson, Program Manager

\_\_\_\_\_  
Date