State of Nevada - Division of Child and Family Services
REQUEST FOR CHILD ABUSE AND NEGLECT SCREENING

Information about substantiated child abuse and neglect reports in the Central Registry may be requested in accordance with NRS 432.100. Information about whether the person who is subject of the background check has been found to have abused or neglected a child may be made available to designated individuals whose primary concern is child safety (e.g. law enforcement, corrections, child welfare agencies, licensed child placing agencies). This request will NOT provide child protective services (CPS) reports or investigative history pursuant to the parameters contained within NRS 432.100.

To request CPS history within the confines of NRS 432B.290, contact the appropriate child welfare agency where the family/person who is subject of the background check resided in Nevada. If it is not known where the family/person resided in Nevada, please proceed with this request form and if any record of the person is found, you will be notified of the appropriate child welfare agency to contact.

Clark County (Las Vegas/Henderson): http://www.clarkcountynv.gov/family-services/Pages/RecordsRequests.aspx
Washoe County (Reno/Sparks): (775) 785-8600
All other counties in Nevada: (775) 684-1930

Instructions: Complete this request form in its entirety. Email the form to DCFS-CANS@dfcs.nv.gov (Include the word “Secure” in the email subject line to protect the information in the email). You will receive a response identifying whether a record was found of substantiated child abuse or neglect. If the family/person has CPS history, you may contact the appropriate child welfare agency to request additional information pursuant to the statutory allowances within NRS 432B.290.

If you do not receive a response after 15 business days, please contact DCFS-CANS@dfcs.nv.gov or (775) 684-7941.
# Requestor Information

<table>
<thead>
<tr>
<th>Name/Title/Agency</th>
<th>Office of Licensure &amp; Accreditation/Kyli Klinger-P.A. I</th>
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<tbody>
<tr>
<td>Agency’s Address</td>
<td>910 E Sioux Ave, Pierre, SD 57501</td>
</tr>
<tr>
<td>Phone Number</td>
<td>910 E Sioux Ave, Pierre, SD 57501</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:kyli.klinger@state.sd.us">kyli.klinger@state.sd.us</a></td>
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</tbody>
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- Release of information related to:
  - Foster parent licensing
  - Adoption
  - Kinship care provider
  - Law Enforcement
  - Child Welfare
  - CASA
  - Other (explain):

## Person subject of background check (Include all household members over the age of 18)

<table>
<thead>
<tr>
<th>Name</th>
<th>Alias/Maiden Name(s)</th>
<th>Date of Birth</th>
<th>Social Security Number</th>
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## Children in family or home

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<thead>
<tr>
<th>Name</th>
<th>Any other name(s) used</th>
<th>Date of Birth</th>
<th>Social Security Number</th>
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## Signature and Notary

This form must be signed by the requestor and additional verification must be included with this form for DCFS to process the request. One of the following is required: Have this form notarized OR include a copy of your agency photo ID OR include the request on official letterhead.

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<tr>
<th>Print Name</th>
<th>Signature</th>
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STATE OF_________________________________________

COUNTY OF________________________________________

This instrument was acknowledged before me on (date) ____________ by:

______________________________
Printed Name of Individual

______________________________
(Notary Stamp) Notary Public

*If notarizing: Notary must verify requestor is employee of agency that requestor indicated above (e.g. through Employee Photo ID, business card, etc.)

☐ No Record Found

☐ Central Registry Record Found:
  A report of ☐ ABUSE and/or ☐ NEGLECT was substantiated on ____________.

☐ CPS Record Found (to request additional information please contact):
  - ☐ Clark County Department of Family Services [http://www.clarkcountynv.gov/family-services/Pages/RecordsRequests.aspx](http://www.clarkcountynv.gov/family-services/Pages/RecordsRequests.aspx)
  - ☐ Washoe County Human Services Agency (775) 785-8600
  - ☐ Division of Child and Family Services (775) 684-1930

Print Name/Title | Signature | Date |
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