

# 2023 Statewide Online Training Calendar Overview

## JANUARY 2023

Revised 8-26-2022

Dates	Series Title	Class Times
Wednesdays January 4, 11, 18, & 25	<a href="#"><u>Early Learning Guidelines</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT
Wednesdays January 4, 11, 18, & 25	<a href="#"><u>Infant Toddler Social and Emotional Foundations for Learning</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT

## FEBRUARY 2023

Dates	Series Title	Class Times
Tuesdays February 7, 14, 21, & 28	<a href="#"><u>Ins and Outs of Lesson Planning</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT
Wednesdays February 1, 8, 15, & 22	<a href="#"><u>Infant Toddler Entry Level Series</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT
Mondays and Tuesdays February 6, 7, 13, & 14	<a href="#"><u>Family Child Care Entry Level Series</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT
Thursdays February 2, 9, 16, & 23	<a href="#"><u>Management Series</u></a>	12:00- 2:00pm MT 1:00-3:00pm CT

## MARCH 2023

Dates	Series Title	Class Times
Mondays & Wednesdays March 6, 8, 13, & 15	<a href="#"><u>Out of School Time (OST) Entry Level Series</u></a>	12 – 1:30pm MT 1:00 – 2:30pm CT
Wednesdays March 1, 8, 15, & 22	<a href="#"><u>Preschool Social and Emotional Foundations for Learning</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT
Tuesdays March 7, 14, 21, & 28	<a href="#"><u>Infant Toddler Quality Practice Series</u></a>	6:30 – 8:30pm MT 7:30 – 9:30pm CT

## APRIL 2023

Dates	Series Title	Class Times
Mondays April 3, 10, 17, & 24	<a href="#"><u>Preschool Entry Level Series</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT
Tuesdays April 4, 11, 18, & 25	<a href="#"><u>Infant Toddler Social and Emotional Foundations for Learning</u></a>	6:30 – 8:00pm MT 7:30 – 9:00pm CT
Thursdays April 6, 13, 20, & 27	<a href="#"><u>Family Child Care Quality Practice Series</u></a>	6:30 – 8:30pm MT 7:30 – 9:30pm CT

## MAY 2023

Dates	Series Title	Class Times
Mondays May 1, 8, 15, & 22	<a href="#"><u>OST Quality Practice Series</u></a>	6:30 – 8:30pm MT 7:30 – 9:30pm CT
Tuesdays May 2, 9, 16, & 23	<a href="#"><u>Early Learning Guidelines</u></a>	12 – 1:30pm MT 1:00 – 2:30pm CT
Thursdays May 4, 11, 18, & 25	<a href="#"><u>Leadership Quality Practice Series</u></a>	6:30 – 8:30pm MT 7:30 – 9:30pm CT

## 2023 Statewide Online Series Training Calendar

*All four classes in the Series must be completed before Daycare Centers or Family Child Care Programs are eligible for QRIS credit.*

### ENTRY LEVEL SERIES

Series Title	Class Descriptions	2023 Training Dates	Class Times
<b>Infant Toddler Entry Level Series</b>	<p><b>Class 1: Ages of Infancy</b> Developmental needs of infants and toddlers as they grow and explore.</p> <p><b>Class 2: Social Emotional Development: Understanding Temperament</b> Understanding each infant and toddler's social &amp; emotional development and temperament; appropriate guidance techniques.</p> <p><b>Class 3: How Young Children Learn: Appropriate Environments for Infants &amp; Toddlers</b> Providing appropriate environments and learning experiences that support the learning needs of infants and toddlers.</p> <p><b>Class 4: Health &amp; Safety for Infants &amp; Toddlers</b> Best basic health and safety practices in infant and toddler care.</p>	<b>February 1, 8, 15, &amp; 22</b>	<b>6:30 – 8:00pm MT 7:30 – 9:00pm CT</b>
<b>Preschool Entry Level Series</b>	<p><b>Class 1: Child Growth &amp; Development</b> Participants will understand the importance of fostering the growth and development of children through appropriate environment, activities, and interactions.</p> <p><b>Class 2: Behavior Management &amp; Guidance</b> Participants will understand the importance of using positive guidance techniques and establishing a program climate that promotes positive behavior.</p> <p><b>Class 3: Program Health and Safety</b> Participants will understand the importance of promoting and teaching practices that keep children safe and healthy.</p> <p><b>Class 4: Social Interactions and Learning Environments</b> Participants will understand the importance of supporting children's individual needs through learning environments and relationships.</p>	<b>April 3, 10, 17, &amp; 24</b>	<b>6:30 – 8:00pm MT 7:30 – 9:00pm CT</b>

<p><b>Out of School Time (OST) Entry Level Series</b></p>	<p><b>Class 1: Child Growth and Development</b> Provider will understand importance of fostering the growth and development of children through appropriate environment, activities, interactions, and inclusion.</p> <p><b>Class 2: Program Health and Safety</b> Provider will understand importance of implementing teaching practices that promote child health and safety.</p> <p><b>Class 3: Fostering Learning Environments</b> Provider will understand importance of supporting children’s individual needs through learning environments and relationships.</p> <p><b>Class 4: Behavior Management and Guidance</b> Providers will look at importance of using positive guidance techniques and establishing a program climate that promotes positive behavior.</p>	<p><b>March 6, 8, 13, &amp; 15</b></p>	<p><b>12 – 1:30pm MT 1:00 – 2:30pm CT</b></p>
<p><b>Family Child Care Entry Level Series</b></p>	<p><b>Class 1: Keeping It Safe &amp; Healthy</b> Best basic health and safety practices for your children, environment, and family childcare program.</p> <p><b>Class 2: What Children Need to Learn &amp; Grow</b> Your role in supporting children's social, emotional, physical and cognitive growth and development at all stages.</p> <p><b>Class 3: It All Begins with Relationships</b> Appropriate, respectful &amp; responsive care based on individual children's needs; positive communication &amp; relationships with children &amp; families.</p> <p><b>Class 4: The Business of Family Child Care</b> Basic business practices, program management, and policies &amp; practices to meet licensing regulations.</p>	<p><b>February 6, 7, 13, &amp; 14</b></p>	<p><b>6:30 – 8:00pm MT 7:30 – 9:00pm CT</b></p>

## QUALITY PRACTICE SERIES

Series Title	Class Descriptions	2023 Training Dates	Class Times
<b>Infant Toddler Quality Practice Series</b>	<b>Class 1: Continuity of Care in Small Infant &amp; Toddler Groups</b> Essential practices of primary care, continuity of care, and small group sizes.	<b>March 7, 14, 21, &amp; 28</b>	<b>6:30 – 8:30pm MT 7:30 – 9:30pm CT</b>
	<b>Class 2: Culturally Diverse Caregiving: Partnering with Parents</b> Partnering with families to honor and incorporate children's cultures in everyday caregiving.		
	<b>Class 3: Responsive Care and Inclusion of All Infants &amp; Toddlers</b> Best practices in providing individualized care; providing inclusive care for children with special needs.		
	<b>Class 4: Planning Their Day: Routines, Schedules, &amp; Transitions</b> Purposefully planning daily routines, schedules and transitions as part of infant and toddler curriculum.		
<b>Preschool Quality Practice Series</b>	<b>Class 1: Best Practices in Preschool Cultural Diversity</b> Cultural continuity and building partnerships with parents; incorporating cultural practices in caregiving.	<b>June 2, 9, 16 &amp; 23</b>	<b>6:30 – 8:30pm MT 7:30 – 9:30pm CT</b>
	<b>Class 2: Developmentally Appropriate Preschool Curriculum</b> Planning a developmentally appropriate curriculum that builds on children's needs and interests.		
	<b>Class 3: The Role of Observation, Documentation, &amp; Assessment</b> Best practices in implementing observation, documentation and assessment tools & techniques for preschool children.		
	<b>Class 4: Appropriate Guidance &amp; Promoting Behavior</b> Understanding preschooler's behavior; ways to provide positive guidance & build conflict resolution skills.		

<b>Out of School Time (OST) Quality Practice Series</b>	<p><b>Class 1: Building Relationships with Communities, Families and Schools</b> Participants will understand the importance of fostering the growth and development of children through appropriate environment, activities, and interactions.</p> <p><b>Class 2: Observation, Assessment and Inclusion</b> Participants will understand the importance of observations and assessment to support all OST children in an inclusive setting.</p> <p><b>Class 3: Developmentally Appropriate Planning and Curriculum</b> Participants will understand how planning high quality program activities and experiences will promote children’s success.</p> <p><b>Class 4: Managing and Planning for Groups</b> Participants will learn about managing groups, modeling leadership, and effective use of routines and schedules.</p>	<p><b>May 1, 8, 15, &amp; 22</b></p>	<p><b>6:30 – 8:30pm MT</b> <b>7:30 – 9:30pm CT</b></p>
<b>Family Child Care Quality Practice Series</b>	<p><b>Class 1: Purposeful Planning: Healthy &amp; Safe Learning Environments</b> High quality practices to ensure children's physical and developmental well-being; comprehensive health &amp; safety program planning.</p> <p><b>Class 2: Best Practices in Relationship Building</b> Best practices for caring, respectful, &amp; committed relationships with and between children &amp; families; balancing parenting &amp; caregiving roles.</p> <p><b>Class 3: Developmentally Appropriate Learning Activities in Family Child Care</b> High quality practices for providing activities &amp; materials to support children in developing skills &amp; gaining an understanding of their world.</p> <p><b>Class 4: Professional &amp; Business Practices in Family Child Care</b> High quality, caring, and ethical best practices for professional and business policies &amp; procedures.</p>	<p><b>April 6, 13, 20, &amp; 27</b></p>	<p><b>6:30 – 8:30pm MT</b> <b>7:30 – 9:30pm CT</b></p>

<b>Leadership Quality Practice Series</b>	<p><b>Class 1: Qualities of a Leader</b>          We open this leadership series with an in-depth look at the traits of a good leader and discuss the four types of leaders that can be identified in the field of early childhood. Participants will learn their own leadership style and strengths. Then, will use this knowledge to learn ways to lead team members with equity.</p> <p><b>Class 2: Observational Assessments and Professional Development</b>          This class in the series will focus on the process of observational assessment and using this as a foundation for an engaging learning community in your center. In addition, participants will explore the connection between expectations, observations, evaluations and professional development to the retention rate and overall quality of a program.</p> <p><b>Class 3: Team Development</b>          The profession of Early Childhood Education is one of a team effort. The team dynamic is the focus of this class. Participants will discover what is essential in a team player and explore the skills and process it takes to build and rebuild the unity in your team.</p> <p><b>Class 4: Managing Difficult Conversation</b>          Conflict resolution is a skill that needs a class on its own and this is that class. We will explore different types of confrontation and ways to mitigate conflict using many of the techniques discussed in this series. Through healthy learning communities, positive team dynamic and congruent policies and expectations, participants will be prepared to manage those difficult conversations head-on.</p>	<p><b>May 4, 11, 18, &amp; 25</b></p>	<p><b>6:30 – 8:30pm MT          7:30 – 9:30pm CT</b></p>
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## MANAGEMENT SERIES

Series Title	Class Descriptions	2023 Training Dates	Class Times
<b>Management Series</b>	<b>Class 1: Management Fundamentals</b> Learn about the importance of effective program management and explore how it affects the child care setting.	<b>February 2, 9, 16, &amp; 23</b>	<b>12:00- 2:00pm MT 1:00-3:00pm CT</b>
	<b>Class 2: Fiscal Fundamentals</b> Learn about tools to help child care programs plan, monitor and track income and expenses. Explore budgets, cash flow projections, balance sheets, profit and loss statements, and more.		
	<b>Class 3: Human Resources Fundamentals</b> Learn about staff recruitment, retention, training and staff evaluations to maintain a successful child care program.		
	<b>Class 4: Power of Partnerships</b> Increase skills for building a strong community and team of committed staff.		



## LESSON PLANNING SERIES

Series Title	Class Descriptions	2023 Training Dates	Class Times
<b>Ins and Outs of Lesson Planning</b>	<p><b>Class 1: Lesson Plan Basics</b>            This series will explore strategies and techniques for creating a plan for your program based on children's needs and interests. Learn how lesson planning supports the day-to-day experience of quality care. We will look at what to include in a lesson plan, share samples, and discuss ways to get started.</p>	<p><b>February 7, 14, 21, &amp; 28</b></p>	<p><b>6:30 – 8:00pm MT            7:30 – 9:00pm CT</b></p>
	<p><b>Class 2: Developing and Creating Lesson Plans</b>            Creating lesson plans for your individual group of children can take many forms. We will spend time discussing how to evaluate activity ideas to meet children's needs and how to lesson plan in a timely fashion.</p>		
	<p><b>Class 3: Using Child Interests, Themes and Projects</b>            Which is better: Project Based Approach, Theme Based Planning or something else? Learn about different approaches to planning and how each can lead to quality learning for children.</p>		
	<p><b>Class 4: Purposeful Activities</b>            This session will bring together all the lesson planning pieces and be an opportunity to share creative ideas that have worked. By the end of the night, you just might walk away with more ideas than you planned for!</p>		

## EARLY LEARNING GUIDELINES SERIES

Series Title	Class Descriptions	2023 Training Dates	Class Times
<b>Early Learning Guidelines</b>	<b>Class 1: Approaches to Learning</b> The use of play, everyday tasks, and an enriching environment to support young children’s creativity, imagination and increasingly complex & challenging play.	<b>January 4, 11, 18, &amp; 25</b>  <b>May 2, 9, 16, &amp; 23</b>	<b>6:30 – 8:00pm MT</b> <b>7:30 – 9:00pm CT</b>  <b>12 – 1:30pm MT</b> <b>1:00 – 2:30pm CT</b>
	<b>Class 2: Social &amp; Emotional Development</b> Supporting foundational social & emotional skills such as relationship building and recognizing, managing, & expressing emotions.		
	<b>Class 3: Communication, Language &amp; Literacy</b> Strategies to set up an environment that encourages exploration, play and social interactions for young children and the development of literacy skills and oral language.		
	<b>Class 4: Cognitive, Health &amp; Physical Development</b> Building relationships and providing an environment & activities to support reasoning, motor development, and health & safety skills.		

## SOCIAL EMOTIONAL SERIES

Series Title	Class Descriptions	2023 Training Dates	Class Times
<p><b>Infant Toddler Social and Emotional Foundations for Learning</b></p>	<p><b>Class 1: Importance of Relationships</b> Social emotional development begins at birth and continues throughout life, providing a foundation for meaningful relationships and learning. Join us as we explore typical social emotional development and the important role caregivers play in fostering this development.</p> <hr/> <p><b>Class 2: Creating Supportive Environments &amp; Routines</b> Well-designed infant and toddler routines and environments support children's appropriate behaviors. We will explore ways to create meaningful and engaging learning spaces which promotes social emotional development.</p> <hr/> <p><b>Class 3: Social Emotional Teaching Strategies</b> We will focus on a variety of approaches to support the development of social emotional skills. We will identify strategies to support social emotional literacy.</p> <hr/> <p><b>Class 4: Supporting Children's Success</b> When children experience difficulty in acquiring social emotional skills, they are at increased risk emotionally and developmentally in other areas. This class will explore the meaning of behaviors and what a child may be attempting to communicate.</p>	<p><b>January 4, 11, 18, &amp; 25</b>  <b>April 4, 11, 18, &amp; 25</b></p>	<p><b>6:30 – 8:00pm MT</b> <b>7:30 – 9:00pm CT</b></p>

<p><b>Preschool Social and Emotional Foundations for Learning</b></p>	<p><b>Class 1: Importance of Relationships</b>          How exactly do our relationships with children influence the connection between children's social emotional development and challenging behaviors? We will explore this question along with ways to support positive behavior and build relationships.</p>	<p><b>March 1, 8, 15, &amp; 22</b></p>	<p><b>6:30 – 8:00pm MT          7:30 – 9:00pm CT</b></p>
<p><b>Class 2: Environment, Routines, and Strategies</b>          We will look at environmental elements, their impact on children's development and behaviors, and discuss strategies to support children's positive social behaviors in group settings.</p>			
<p><b>Class 3: Social Emotional Teaching Strategies</b>          Participants will discuss ways to be intentional about teaching social emotional skills, identify strategies for supporting the development of friendship skills and activities that build children's feeling vocabularies.</p>			
<p><b>Class 4: Supporting Children's Success</b>          How does your reaction to challenging behaviors support the child in learning problem solving skills and the ability to handle anger and disappointment? Learn ways to support preschool children in acquiring these social emotional skills in your child care setting.</p>			