



The Department of Social Services, Office of Licensing & Accreditation is requiring the implementation of a Corrective Action Plan (CAP). The CAP is established to ensure changes are made to achieve and maintain compliance with the identified Administrative Rule(s) of South Dakota (ARSD).

Agency:

Sotera Youth and Family Services

ARSD – Out of Compliance

Sotera Youth and Family Services was found to be out of compliance with the underlined portion of the following Administrative Rules of South Dakota:

67:42:01:34. Annual audit. Each group care center, residential treatment center, child placement agency, and intensive residential treatment center shall provide for an annual audit of its accounts by a certified public accountant who is not an employee of the facility, a member of the board of directors, or an employee of the department. The report of the audit must be made a part of the facility records.

Source: 7 SDR 66, 7 SDR 89, effective July 1, 1981; 10 SDR 48, effective November 21, 1983; 13 SDR 197, effective July 1, 1987; 14 SDR 20, effective August 13, 1987; 32 SDR 33, effective August 31, 2005; 39 SDR 220, effective June 27, 2013.

General Authority: SDCL 26-6-16.

Law Implemented: SDCL 26-6-16.

Non-Compliance Finding:

An annual audit of Sotera Youth and Family Service’s accounts was not available upon license renewal.

Action Needed:

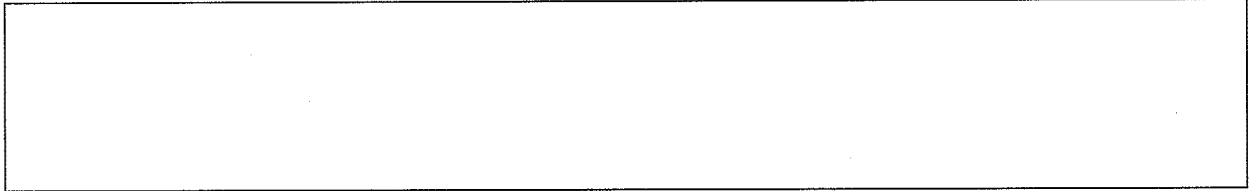
Submit a plan to provide the required audit to this office and ensure future audits are available during license renewals.

Submit plan by:

February 21, 2024

Corrective Action Plan (Attach documents if needed):

1. We are currently working to identify a CPA to conduct the required financial audit.
2. We will schedule the audit before April 30, 2024.
3. We will submit the completed audit to the Office of Licensing & Accreditation once we have received it.



Date of Expected Completion: 4/30/24

Your signature below certifies you have read and understand the non-compliance findings and submitted a plan to comply with the identified portions of ARSD to the Department of Social Services, Office of Licensing and Accreditation.

Kristen Campbell
Signature of Agency Director

3/4/2024
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Kevin Kanta
Signature of Licensing Staff

3/4/24
Date