



The Department of Social Services, Office of Licensing & Accreditation is requiring the implementation of a Corrective Action Plan (CAP). The CAP is established to ensure changes are made to achieve and maintain compliance with the identified Administrative Rule(s) of South Dakota (ARSD).

Agency: WGO Emergency Shelter

ARSD – Out of Compliance

WGO Emergency Shelter was found to be out of compliance with the underlined portion of the following Administrative Rules of South Dakota:

Licensing Rule: 67:42:07:03. Staff-child ratio.

Child care staff must be employed to maintain daily living conditions for all children in care. Group care centers shall maintain a staff-child ratio of one adult for each eight children or fraction thereof during waking hours whenever children are present. In addition, shelter care facilities shall maintain a staff-child ratio of one adult for each four children or fraction thereof under the age of four during waking hours. During sleeping hours, there must be at least one staff member present in each separate sleeping unit to supervise children, but not less than one staff member for each 25 children or fraction thereof in the building.

Additional child care staff must be on call. A list of the staff members on call must be posted by the facility's telephone in case of an emergency. The facility must have a written plan to ensure that staff, law enforcement, or appropriate emergency responders are available at the center within a reasonable time in the event of an emergency. Arrangements must be made for employing substitute staff to serve children in emergencies, during vacations or illness of regular staff, and during the time when regular staff is off duty. Auxiliary staff members, such as certified special education teachers, mental health professionals, and physical or occupational therapists, must be provided according to the defined purposes of the center.

The department may require a higher staff-child ratio if on-site visits indicate a need for more supervision to maintain control and discipline.

Source: 7 SDR 66, 7 SDR 89, effective July 1, 1981; 12 SDR 4, effective July 25, 1985; 21 SDR 206, effective June 4, 1995; 34 SDR 200, effective January 30, 2008; 39 SDR 220, effective June 27, 2013.

General Authority: SDCL 26-6-16.

Law Implemented: SDCL 26-6-16.

An unannounced visit to the facility was conducted on January 11th, 2022. One staff was present with seven children and four of the children were age four or less.

Action Needed:

The agency must ensure there is an adequate number of staff available to comply with staff/child ratio. If there is not sufficient staff available, the agency must limit the number of children at the agency.

Submit plan by: NA

Corrective Action Plan (Attach documents if needed):

The Office of Licensing and Accreditation will conduct additional unannounced visits to assess compliance with staff/child ratio.

Date Corrective Action Plan Implemented: Click or tap here to enter text.

Date of Expected Completion: Click or tap here to enter text.

Your signature below certifies you have read and understand the non-compliance findings and submitted a plan to comply with the identified portions of ARSD to the Department of Social Services, Office of Licensing and Accreditation.

Barbara Sue Knize
Signature of Agency Director

1-27-22
Date

The Department of Social Services, Office of Licensing and Accreditation has reviewed and accepted the above plan.

Kevin Kanta
Signature of Licensing Staff

1/31/22
Date