

Disenrollment by Health Home due to Inability to Contact the Recipient

Health Homes may disenroll a recipient from their Health Home due to their inability to contact the recipient or recipient's parents using the following criteria:

1. The recipient has been on the caseload of the Health Home for 45 days.
2. An attempt to contact them has been made every 2 weeks during this period of time.
3. At least two different methods were used to try to contact them.
4. A record of contact has been documented in the notes of the EHR.

If the above criteria have been met, the Health Home should complete the Decline to Participate form found on the website at

https://dss.sd.gov/formsandpubs/docs/MEDSRVCS/MS-123_Health_Home_Decline_Form.pdf.

Please check the other reason and indicate No Contact per Health Home.