

Board of Directors Meeting  
September 13, 2013  
Pierre, SD

**MINUTES**

Present: Steve Blair, Darrel Kessler, Jill Schoen, Pam Kettering, Mary Guth, Jim Kinyon, Dave Johnson, Jim Carlon, Brooke Bonenkamp, and Joyce Vos

The meeting was called to order at 8:33am. M/S/P Schoen/Kettering to move into Executive Session pursuant with SDCL 1-25-2(3) and 19-13-3 to consult with legal counsel.

M/S/P Kessler/Kinyon to move into General Session at 10:30am.

M/S/P Johnson/Kettering to move into Executive Session at 10:57am pursuant with SDCL 1-25-2(3) and 19-13-3 to consult with legal counsel.

M/S/P Schoen/Kinyon to move into General Session at 11:50am.

1. M/S/P Kinyon/Kessler to not move Case #2013-06 forward through the process and if another complaint comes in from the complainant it is to be sent to the Assistant Attorney General to consider if there are new allegations. A letter in this regard will be sent to the complainant from the board attorney.

M/S/P Kessler/Kettering to grant the applicant a license in Case #2013-04 on the basis she presented reasonable explanations for the gaps in her weekly supervision, and the board president can sign the Order in this regard when prepared by the board attorney.

M/S/P Kettering/Johnson to refer Executive agenda item ES2.e. to the States Attorney's office. Kinyon opposed.

2. M/S/P Schoen/Johnson to approve the May 10, 2013 Minutes as presented.  
M/S/P Kettering/Kessler to approve the May 24, 2013 Minutes as presented.

11. No one will be attending the AMFTRB meeting. Kessler will let Guth know if he will attend AASCB. Staff is willing to attend.

3. a. Schoen will review Gerta Bardhoshi's supervision logs from WA and

determine what is compliant/useable in SD.

b. M/S/P Johnson/Schoen to approve Barbara Roehrich's request for an exception to ARSD 20:68:04:03.

c. M/S/P Johnson/Kinyon to approve Angie Rotter's request for an exception to ARSD 20:68:04:03.

4. Johnson informed the board of the efforts in contacting regional States to encourage a reciprocity agreement and the drafted letter. Suggestions were made and he will provide the next draft for the board's review again.

5. Staff reported that the office receives requests for information regarding South Dakota's position on distance or online counseling. They agreed that the information she was providing to the inquiries was accurate at this time.

6. Staff suggested a policy for charging fees to re-coop costs associated with requests for copies, services, duplication of lost official documents, etc. It was suggested to contact the Bureau of Administration to see what their parameters are for fees and/or set the fees in Administrative Rules.

7. The board reviewed board member terms and expiration dates. A request was made to Dept Staff of the need to appoint a licensee actively working in the profession. Staff will forward to the board all the parties that have expressed an interest in the past. The board will then make recommendations to the Department.

8. M/S/P Schoen/Kinyon to move forward with the proposed legislative changes for 2014. It was noted that the proposed legislation was for updates and corrections.

9. M/S/P Kettering/Johnson to re-elect Guth as president and Kessler as vice president and that nominations cease.

10. A survey was proposed and questions discussed. The final questions will be developed and offered through survey monkey by posting a web address for voluntary participation.

12. a. – e. were offered as informational.

13. The next meeting was scheduled for December 6, 2013.

The meeting was adjourned at 2:44pm.

Respectfully submitted,

Joyce M. Vos  
Executive Secretary