

BAPP BOARD OF DIRECTORS MEETING MINUTES
MARCH 6, 2014 – 10:30 A.M. (CST)
PARK PLACE CENTER, SIOUX FALLS, SD

Peitz called the meeting to order at 10:30 a.m.

Board members in attendance: Kathy White, Diane Sevening, Linda Peitz, Amy Hartman, Mark Bontreger, and John Fokken.

Board Members not in attendance: Gregory Sands, Kristi Spitzer, and Barbara Ohme.

Staff in attendance: Tina Nelson, Paula Koller and Meagan Clark, BAPP Intern.

White moved and Sevening seconded a motion to approve the December 5, 2013 Board meeting minutes. Motion carried by a unanimous vote.

Bratkiewicz in attendance at 10:35 a.m. to discuss pending ethical matters.

In order to maintain attorney\client privilege and confidentiality in communications with Mr. Bratkiewicz, attorney for the Board, Peitz moved the meeting into Executive Session at 10:40 a.m.

Peitz moved the meeting out of Executive Session at 10:50 a.m.

Peitz called for Public Input at 10:55 a.m. Sarah Hewitt was in attendance to request reinstatement of her Addiction Counselor Trainee Status.

Peitz moved the meeting into Executive Session at 11:10 a.m.

Peitz moved the meeting out of Executive Session at 11:35 a.m.

Sevening moved and Hartman seconded a motion to deny Ms. Hewitt's request for reinstatement. If Ms. Hewitt does not submit a letter retracting her request, Bratkiewicz will prepare a formal order denying her request and present it for approval at the June Board meeting. Motion carried by a unanimous vote.

Bratkiewicz reported that he is satisfied that RHMH has completed all terms and conditions set forth by the court. Sevening moved and Bontreger seconded a motion to approve his trainee recognition application. Motion carried by a unanimous vote.

Hartman moved and Sevening seconded a motion that no further action will be taken in the W.J. and P.B. matter. Motion carried by a unanimous vote.

2012-11 The file will remain open while the individual is on probationary status.

2013-5 White moved and Sevensing seconded a motion for Bratkiewicz to serve the Notice of Entry of Revocation of Certification or License. The matter is considered closed and no further action is necessary. Motion carried by a unanimous vote.

The Board gives the administrative office the authority to return any partial or pending applications.

Sevensing completed and presented the specialized education course criteria required for licensure.

Nelson reported that the ACA is publishing a 2014 Code of Ethics. The Board was in agreement that changes to the BAPP's Code of Ethics would be postponed until the ACA's 2014 Code is released.

Lois Halbur submitted a request for the Human Services Center to be added to the BAPP's Pre-Approved Sponsors For Continuing Professionals Training list. White moved and Bontreger seconded a motion to deny the request. Motion carried by a unanimous vote.

Beedie Savage submitted a request to be added to the BAPP's Pre-Approved Sponsors For Continuing Professionals Training list. The Board determined that the list would only include national or state organizations, associations, or college / universities. The list will not include agencies or for-profit CE providers. White moved and Bontreger seconded a motion to deny the request. Motion carried by a unanimous vote.

White moved and Bontreger seconded a motion to remove Cross Country Education and Essential Learning from the Pre-Approved Sponsors For Continuing Professionals Training list. Also, remove PATTC and replace it with Central Rockies ATTC. Motion carried by a unanimous vote.

Kari Termanson submitted a request for the Board to allow her to be grand-fathered as a LAC, having completed all requirements, with the exception of 300 hours of work experience. Sevensing moved and Hartman seconded a motion to deny the request. Motion carried by a unanimous vote.

Dennis Buckland submitted a request to be grand-fathered to a LAC with a Bachelor of Arts degree in secondary education. Policy requires the degree be completed in a behavioral science field. Sevensing moved and Hartman seconded a motion to deny the request. Motion carried by a unanimous vote.

Nelson inquired whether trainings pertaining to back safety, CPR, and First Aid, should be approved by the BAPP for continuing professional training. Sevensing moved and Hartman seconded a motion denying such topics for continuing professional training, as those topics are considered relevant to accreditation, safety procedures or facility/agency requirements. These topics are not addiction specific or counseling related. Motion carried by a unanimous vote.

With implementation of the new administrative rules, there is no longer inactive status for trainees. The Board determined that Trainees, who are no longer working in the field, would remain in the database until their next renewal.

The IC&RC and SDAAPP conferences are taking place on the same dates. Nelson will be attending the IC&RC conference in San Diego. Hartman, Sevensing and White will be available at the SDAAPP conference to assist with the BAPP's display booth.

Discussion took place regarding expectations of the Board members. The members were in agreement that if a Board member has two misses per year, with the exception of illness, family emergency, etc., a recommendation for their removal will be submitted to the Governors Office. A member must also be in attendance for the entire meeting to be eligible for the stipend. It is the Board's expectation that a member notify the BAPP administrative office if they are unable to attend a meeting.

Committee members are as follows:

Compliance Review Committee: Peitz, Sevensing, and Hartman.

Ethics Committee: Peitz, Bontreger and White.

Nominating: Peitz, Spitzer and White.

Rose Grant was in attendance at 1:30 p.m. Grant reported that her contract expires May 31, 2014. The Board thanked her for her many years of service to the BAPP and wished her all the best in her future endeavors. White moved and Sevensing seconded a motion to approve the budget and financial information as presented. Motion carried by a unanimous vote.

White moved and Bontreger seconded a motion for the BAPP to purchase new computer systems. The Board recommended the BAPP research Lenovo systems. Motion carried by a unanimous vote.

Sevensing presented a request from Frank Zavadil, inquiring whether individuals can submit an application and test for certification or licensure prior to completing their work experience. BAPP policy requires an individual to complete all academic and work experience requirements, prior to making application. A change in policy would require administrative rule changes. The Board was in agreement that the BAPP is not in a financial position to propose changes to the administrative rules. Sevensing will relay the information to Mr. Zavadil.

White moved and Bontreger seconded a motion to adjourn the meeting at 2:30 p.m. Motion carried by a unanimous vote.

Respectfully Submitted,
Tina M. Nelson