

SOUTH DAKOTA DEPARTMENT OF SOCIAL SERVICES
**SOUTH DAKOTA BOARD OF EXAMINERS FOR COUNSELORS & MARRIAGE AND
FAMILY THERAPISTS**

PO BOX 340, 1351 N. Harrison Ave., Pierre, SD 57501
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Website: <https://dss.sd.gov/licensingboards/counselors/counselors.aspx>

LPC-MH SUPERVISION TRACKING FORM
For Plans of Supervision issued after 10/1/2020

APPLICANT NAME: _____

POS Number: _____

SUPERVISOR NAME (one supervisor per tracking form): _____

Post graduate supervision requirements – Professional counselor - mental health
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[20:73:04:08](#). Post graduate supervision requirements:

- (1) A minimum of 2,000 hours of direct client contact; and
- (2) A minimum of 100 hours of supervision with a board approved supervisor. At least one hour of supervision must take place for every 20 hours of direct client contact by the supervisee. Supervision may be individual or with a group. For the purpose of this chapter, individual supervision is supervision between a supervisor and up to two supervisees. Group supervision is supervision between a supervisor and three or more supervisees. No more than 50 hours of the required supervision may be group supervision.

Supervision may take place by electronic means, as prescribed by chapter 20:73:08 and must be synchronous.

For the purpose of this chapter, a supervisee may count a maximum of 1,000 hours of direct client contact hours and a maximum of 50 hours of supervision acquired with a board approved supervisor under a post graduate plan of supervision for a professional counselor issued pursuant to § 20:68:04:10 if the supervisor providing supervision under the post graduate plan of supervision for a professional counselor met the qualifications of § 20:73:04:07 at the time the supervision hours were acquired.

Direct client contact hours and supervision hours must be recorded on a form provided by the board.

ORIGINAL TRACKING FORMS MUST BE SUBMITTED WITH YOUR LICENSURE APPLICATION

1. Complete tracking form electronically. Handwritten forms not permissible.
2. Minimum of 2,000 direct client contact
3. Minimum 100 hours supervision
 - a. 1 hour for every 20 hours direct client contact
 - b. <50 can be group supervision
4. Supervisee and Supervisor sign final page.

