

Board of Directors Meeting  
December 9, 2011  
Holiday Inn Express, Ft. Pierre  
**MINUTES**

Present: Sherwood Schrenk, Dave Johnson, Rick Ostrander, Jim Kinyon, Mary Guth, Tacey Braithwaite, Darrel Kessler, Jill Schoen, Jim Carlon, Steve Blair, and Joyce Vos

The meeting was called to order at 9:04am. Staff noted she had two new complaints to assign at this meeting.

M/S/P Ostrander/Schoen to move into Executive Session at 9:05am.

M/S/P Kessler/Guth to move into General Session at 10:44am.

M/S/P Braithwaite/Guth to dismiss case 2010-10 and include a letter of advisement noting a concern with recordkeeping related to informed consent. Johnson abstained.

M/S/P Schoen/Kessler to continue deliberation of case 2011-01 pending the investigation of 2011-09. Johnson abstained. Johnson, Blair, and Vos were recused.

M/S/P Johnson/Ostrander to Notice the counselor in case 2011-07 for a contested case hearing. Guth abstained.

Case 2011-08 was assigned to Kinyon and Kessler. Case 2011-09 was assigned to Johnson.

2. M/S/P Johnson/Schoen to approve the September 9, 2011 Minutes as presented.
3. The Board spent time reviewing another draft of proposed Administrative Rules. Staff will bring another draft to the next meeting.
  1. DSS Deputy Secretary, Amy Iversen-Pollreisz visited with the Board and gave a background to the move of the behavioral health boards from DHS to DSS as well as addressed general questions.
4. M/S/P Ostrander/Schoen to waive the CE requirements for this compliance period for Mary Helen Hopponen pursuant to ARSD20:68:07:14. Guth opposed, Kinyon abstained.

5. The Board considered Staff's request for an office policy on copies of files. It was noted that the State has a set cost for copies and to go with that standard then also it would not matter how much of a file the licensee needed copied.

6. Staff raised a question about approved supervisees working in SD for a MN license and whether they needed to submit their Tracking Form when they get a SD license by Endorsement. The response was no.

A side issue generated the suggestion that Staff add a question to the Renewal Form asking in what other States our licensees hold a license.

7. Staff offered that USD already issues a 60-hour Master's Degree and asked whether the Board was interested in raising the license requirement from 48- to 60-hours. It was decided that there was no urgency to do so.

8. The Board visited about the ACA letter announcing the consensus definition of counseling endorsed by 29 professional organizations.

9. It was noted that Schrenk, Guth, and Schoen had submitted OOS travel requests in order to attend the AASCB conference Jan 4-6, 2012 and Dept approval was pending. Staff is unavailable to attend.

10. The Board reviewed the list of new licensees since the Sept meeting and noted the out-of-state addresses. Staff explained that some of that is due to counselors needing our license in order to conduct online counseling to our residents.

Staff reported that 290 licenses still needed to be renewed by the end of the month and 23 renewals were pending for various reasons. When she asked about licensees duplicating their online CE in the same compliance period, especially the required Ethics, she was instructed to send a letter that the Board preferred they didn't repeat their CE in the spirit of protecting the public. The subject of repeating CE will be visited again.

11. Friday, March 9, 2012 was scheduled for the next meeting.

The meeting adjourned at 3pm.

Respectfully submitted,

Joyce M. Vos  
Executive Secretary