

South Dakota Board of Examiners for Counselors and Marriage & Family Therapists

**Board of Directors Meeting
March 4, 2011
AmericInn, Ft. Pierre
MINUTES**

Present: Woody Schrenk, Darrel Kessler, Jill Schoen, Mary Guth, Rick Ostrander, Jim Kinyon, Tacey Braithwaite, Pam Kettering, Jim Carlon, Steve Blair, and Joyce Vos.

The meeting was called to order at 8:30am. Two items were added to the agenda. M/S/P Guth/Kettering to move into Executive Session at 8:34am.

M/S/P Kinyon/Braithwaite to move into General Session at 9:55am.

M/S/P Ostrander/Kessler to send a letter to the counselor in case #2009-06 noting the violation of the stipulation, to respond in 10 days from the registered mail date, and to direct the Executive Secretary to file a complaint if there's non-compliance.

April 29, 2011 was decided for the hearing of case #2010-05.

M/S/P Schoen/Guth to dismiss case #2010-07 but also send a letter signed by President Schrenk with some comments and suggestions.

M/S/P Kessler/Kettering to dismiss case #2010-08. Kinyon abstained.

M/S/P Kinyon/Braithwaite to dismiss case #2010-09.

Case #2010-10 was assigned to Braithwaite, case #2010-11 was assigned to Ostrander, and case 2011-03 was assigned to Kessler.

M/S/P Schoen/Braithwaite to offer Caroline Homan the new summer MFT exam dates or she has to pay the special accommodations fee since pregnancy is not considered ADA eligible.

2. M/S/P Kettering/Braithwaite to adopt the Declaratory Ruling as presented. Ostrander abstained.
3. M/S/P Kessler/Ostrander to refer the Davenport Evans inquiry to the legal departments of the ACA and AAMFT since we do not offer advisory opinions.
4. SDCL 36-32-19 regarding exam failures is only applicable if the office has a licensing application on file.

5. Staff was instructed to direct Rhonda Roufs to her own legal counsel since we cannot offer advisory opinions.
6. Jessie Park's request for an exception to the Plan of Supervision was denied.
7. Benjamin Kohls' request for an exception to the supervisor requirements was denied.
8. Item was offered as informational.
9. M/S/P Guth/Kessler to approve the December 3, 2010 Minutes with the correction of Schrenk, the addition of Jim Miller as a guest, and the reduction of notes from the hearing.
10. Item was offered as informational.
11. Kessler or Guth may attend the NBCC conference in August.
1. The Board engaged in a conference call with Tiffany Butler regarding her supervision records with two of her previous supervisors. The Board agreed the records were sufficient to be used toward her LPC.
12. Highlights and summaries from the January AASCB conference were shared.
13. Information regarding the Board's move from DHS to DSS in April was shared.
14. Items a. and b. were offered as informational.

M/S/P Ostrander/Kinyon to approve \$115 per month toward Staff's request to cover office overhead and insurance expenses. After some discussion, M/S/P Braithwaite/Kettering to approve the \$230 proposed by Staff.

The next meeting was scheduled for Friday, June 3.

M/S/P Ostrander/Kettering to adjourn the meeting at 3:40pm.

Respectfully submitted,

Joyce M. Vos
Executive Secretary