

D R A F T

Board of Directors Meeting
August 24, 2012
Pierre, SD

MINUTES

Present: Dave Johnson, Pam Kettering, Jill Schoen, Darrel Kessler, Jim Kinyon, Woody Schrenk, Steve Blair, Jim Carlon, and Joyce Vos

General Session Guests: Amy Iversen-Pollreisz and Brooke Bonenkamp

The meeting was called to order at 9:34am. M/S/P Kettering/Kinyon to move into Executive Session at 9:34 for litigation purposes.

M/S/P Johnson/Kessler to move into General Session at 11:01am.

M/S/P Kettering/Kinyon to direct Staff to send a notice to the County State's Attorney of the violation of the revoked license to practice in case #2010-05. Johnson abstained. M/S/P Kettering/Kessler to direct AAG Blair to send a letter noticing the individual that the reported conduct could be considered at the time of any re-application. Johnson abstained.

M/S/P Kessler/Schoen to send a notice of hearing in case #2009-06. Johnson abstained.

M/S/P Johnson/Kettering to authorize AAG Blair to send a notice of intent to revoke in case #2012-01.

1. The board decided that if the AAG feels the need to reimburse a witness for expenses in a complaint case, they can invoice the board for the charges.
2. M/S/P Johnson/Schoen to approve the May 18, 2012 Minutes as presented.
3. M/S/P Johnson/Schoen to deny Carol Knudtson's request to be granted the LPC-MH by grandfathering since there is no statutory authority to do so.
4. M/S/P Schoen/Kettering to require Georgia Keenan to pass the NCMHCE and resubmit the LPC-MH Application by Endorsement for a favorable review.
5. M/S/P Johnson/Kettering to advise Michelle Ruesink that her job description appears to qualify and to proceed with filing the LPC-MH Plan of Supervision.

6. Staff is to respond to Doug Anderson's inquiry that the board considers Skype as an acceptable form of "other" supervision such as group, or secured telephone conferencing and interactive video conferencing, but not face-to-face.

7. The board reviewed the members' terms/expiration. The department confirmed that Schrenk's term will expire October 30, 2012 without the option for re-appointment. Staff was directed to contact Ostrander and Braithwaite for their commitment to another 3-year term. Kinyon offered numerous licensees' names from West River for the vacancy created by Schrenk's expiration. Staff will also refer to the interested parties on file in the office and get the board's feedback.

8. M/S/P Kettering/Kinyon to renew Jim Carlon's legal contract under the same terms and fee.

9. The board reviewed the NBCC/CCE information on Distance Credentialed Counselor training as informational.

10. The board reviewed the EOY financial. The year ended with a savings in expenditures and a slight increase in revenue. Staff noted they submit conservative budgets.

11. The board agreed that Staff should send licensee's the typical postcard reminding them to download the Annual Renewal Application from the website.

M/S/P Kinyon/Kettering to move into Executive Session at 1:44pm for litigation purposes.

M/S/P Kettering/Johnson to move into General Session at 2:11pm.

12. November 2 was selected as the first option for the next meeting but Staff was directed to contact the absent board members and attorneys to determine if November 9 was a better date.

M/S/P Kettering/Johnson to adjourn the meeting 2:44pm.

Respectfully submitted,

Joyce M. Vos
Executive Secretary