

**Board of Directors Meeting**  
**October 24, 2014**  
**Pierre, SD**  
**MINUTES**

Present: Lynell Rice Brinkworth, Roswitha Konz, Mary Guth, Jill Schoen, Darrel Kessler, Pam Kettering, Rick Ostrander, Dave Johnson, Jim Carlon, Steve Blair, and Joyce Vos

The meeting was called to order at 8:36am. M/S/P Schoen/Kettering to approve the amended agenda with the addition of the AASCB meeting.

M/S/P Kettering/Konz to move into Executive Session pursuant to SDCL 1-25-2(3) and 19-13-3 at 8:37am.

M/S/P Ostrander/Johnson to move into General Session at 10:30am.

1. M/S/P Konz/Kessler to not proceed with Case #2013-09 due to the complainant's failure to waive confidentiality.

M/S/P Johnson/Ostrander to reword the initial settlement agreement to a private reprimand, and still include the 5 continuing education hours as proposed.

2. M/S/P Johnson/Schoen to approve the July 10, 2014 Minutes as presented.

3. The Board discussed the two individuals that received cease and desist letters and will table the matter until the next meeting. It was suggested that Lynne Valenti and Ann Henkin be invited to the next meeting to visit the issue of unlicensed "Life Coaches" in SD.

4. A. The Board concurred with what Staff had already told Robyn Amiotte in regard to the required psychopharmacology course.

B. The Rules do not allow the Board to grant Doug Anderson's request.

C. Bonnie Haack's completed LPC application should be sent to Schoen for her review and consideration for a license.

D. The Rules do not allow the Board to grant Brian Dannen's request.

5. The Board reviewed and discussed the proposed draft Administrative Rules. Staff was directed to bring a revised draft to the next meeting.

7. M/S/P Ostrander/Konz to re-elect Guth as President and close nominations.

M/S/P Kettering/Ostrander to re-elect Kessler as Vice President and close nominations.

8. The Board reviewed the list of interested individuals to fill upcoming board vacancies. The Board is encouraged to provide any other suggestions within the week to be forwarded to the Dept for consideration.

The Board was made aware of the AASCB meeting scheduled for Jan 7-9, 2015. It was suggested that those interested in attending should inform Guth by Nov 10.

9.
  - a) Staff informed the Board that most of the questions on the Dept of Labor and Regulation's Data Collection are beyond statutory authority and beyond information available from the licensees.
  - b) The financials indicate the Board is in stable financial condition.
  - c) The list of new licensees since the July meeting is informational.

6. Guth offered highlights from her NBCC meeting in August.

The Board visited about follow-up of the licensee survey and how to inform the licensees. They suggested Staff add items to the website's FAQ like how to get labels for CE programs, how to find supervisors in particular areas, etc.

10. Ostrander, Johnson, and Kettering were presented with framed certificates of appreciation for their years of service to the Board, and farewells were exchanged.

11. The next meeting was scheduled for Friday, Feb 27 if accommodations could be found.

M/S/P Kessler/Schoen to adjourn the meeting at 1:38pm.

Respectfully submitted,

Joyce M. Vos  
Executive Secretary