

**OFFICIAL BOARD MINUTES FOR February 12, 2013
TELECONFERENCE**

Members Present: Mel Harrington, President
Steven Lindquist, Secretary/Treasurer
Todd Herrboldt, Member
Ginger Johnson, Member
Rebecca Grandpre, Vice President
David Nielsen, Lay Member

Members Absent: Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary
Paula Spargur, Executive Assistant
Erika Buchholz, Executive Assistant
Christine Knapp, NASW

President Harrington called the meeting to order at 11:02 AM MT. Harrington called for corrections or additions to the agenda.

Corrections or Additions to the Agenda: Harrington requested to add discussion regarding the ASWB Spring Meeting and the status of discussion on Social Work by Equivalency licensure.

Approval of the Minutes from December 18, 2012 and January 30, 2013: Grandpre moved and Johnson seconded to approve minutes from December 18, 2012 and January 30, 2013. Motion carried by unanimous vote.

FY Financial Update: Spargur reported fiscal year to date figures as of December 31, 2012: revenue of \$48,532.61, expenses of \$39,017.91 and cash balance of \$117,557.15. Herrboldt moved and Nielsen seconded to approve the Financial Report as presented. Motion carried by unanimous vote.

Johnson moved and Grandpre seconded to enter executive session at 11:08 AM MT to discuss Complaint/Investigations, CSW-PIP Contract and Applicant Approvals. Motion carried by unanimous vote. Knapp exited the meeting. Johnson moved and Grandpre seconded to exit executive session at 11:26 AM MT. Motion carried by unanimous vote. Knapp joined the meeting.

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Complaints/Investigations Update:

#251- Lindquist reported complaint is pending.

CSW-PIP Contract and Applicant Approvals:

Black Lance, J.: Herrboldt moved and Johnson seconded to approve supervision beginning February 3, 2013. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Fossum, P.: Lindquist moved and Grandpre seconded to request clarification on logistics of supervision and place of employment. If clarification is satisfactory and approved at next meeting supervision will be approved retroactively to January 11, 2013 when request was received in board office. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Wilke, K.: Grandpre moved and Nielsen seconded to approve supervision beginning February 1, 2013. Motion carried by roll call vote; Lindquist, abstain; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Cronk, C.: Herrboldt moved and Johnson seconded to approve supervision beginning December 7, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Rockafellow, K.: Herrboldt moved and Johnson seconded to approve supervision beginning December 26, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Holbeck, M.: Herrboldt moved and Johnson seconded to approve supervision beginning December 7, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Auch, S.: Herrboldt moved and Johnson seconded to approve supervision beginning December 26, 2012. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Schulz, T.: Herrboldt moved and Johnson seconded to approve supervision beginning January 31, 2013. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

Lecy, N.: Johnson moved and Nielsen seconded to approve CSW-PIP licensure. Motion carried by roll call vote; Lindquist, yes; Johnson, yes; Grandpre, yes, Herrboldt, yes; Nielsen, yes; Harrington, yes.

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Senate Bill 181: Lindquist moved and Herrboldt seconded to send a letter to Representative Munsterman and Senator Brown that the Board of Social Work Examiners supports SB 181 in its current form. Motion carried by unanimous vote.

CSW-PIP Evaluation form: Harrington expressed concern on how supervisors score all tens on the Evaluation Form for Supervision of CSW-PIP Candidate form without any comments. Harrington would like the board's permission to contact the supervisors to have them provide an explanation of their scores in these cases. Grandpre moved and Lindquist seconded to allow the board member evaluating in state CSW-PIP applications to contact the supervisor if clarification on the evaluation is needed. Motion carried by unanimous vote. Knapp reminded the board of the NASW training handbook for supervision which addresses these issues. The board office will obtain examples of other states supervision evaluation forms, possible letters to supervisors outlining their responsibilities as a supervisor and adding a supervisor's responsibilities section to the Contract for Supervision form.

SW by Equivalency: Harrington advised the board that the Social Work by Equivalency topic would be revisited once we see if the proposed legislation allowing Social Work Associates to do restraints is passed.

ASWB Spring Meeting: Harrington moved and Grandpre seconded to send two board members and one board staff to the ASWB Spring Meeting. Motion carried by unanimous vote.

Schedule Next Board Meeting: The next Board meeting is tentatively scheduled for April 24, 2013 at 12:00 PM CT / 11:00 AM MT. Grandpre moved and Herrboldt seconded to adjourn the meeting at 12:00 PM MT. Motion carried by unanimous vote.

Respectfully submitted,

Steven Lindquist, CSW-PIP
Secretary/Treasurer