President Harrington called the meeting to order at 11:02 AM MT. Harrington called for corrections or additions to the agenda.

**Corrections or Additions to the Agenda:** There were no corrections or additions to the agenda.

**Approval of the Minutes from March 6, 2012 and April 20, 2012:** Herrboldt moved and Lindquist seconded to approve minutes from March 6, 2012 and April 20, 2012. Motion carried by unanimous vote.

**FY Financial Update:** Tellinghuisen reported fiscal year to date figures as of March 31, 2012: revenue of $94,633.05, expenses of $73,623.44 and cash balance of $116,256.39. Grandpre moved and Johnson seconded to approve the FY Financial Update. Motion carried by unanimous vote.

Johnson moved and Grandpre seconded to enter executive session at 11:07 AM MT to discuss Complaints/Investigations, CSW-PIP Contract Approvals, and CSW-PIP Applicant Approvals. Motion carried by unanimous vote. Knapp exited the meeting. Johnson moved and Herrboldt seconded to exit executive session at 11:14 AM MT. Motion carried by unanimous vote. Knapp joined the meeting.
Complaints/Investigations Update:

#251 - pending

CSW-PIP Contract and Applicant Approvals:

**Lecy, N.** Herrboldt moved and Nielsen seconded to approve supervision beginning March 23, 2012. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

**Coad, M.** Lindquist moved and Grandpre seconded to approve CSW-PIP licensure upon receiving transcripts and a passing score on the ASWB Clinical Exam. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

**Houfek, M.** Johnson moved and Grandpre seconded to approve CSW-PIP licensure upon receiving one additional favorable reference letter. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

**Kinzell, K.** Lindquist moved and Herrboldt seconded to approve CSW-PIP licensure. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

**Ling, B.** Lindquist moved and Herrboldt seconded to approve CSW-PIP licensure. Motion carried by roll call vote; Johnson, yes; Grandpre, yes; Herrboldt, yes; Nielsen, yes; Harrington, yes; Lindquist, yes.

**ASWB Clinical Examination:** Herrboldt moved and Lindquist seconded to only accept the ASWB Clinical Examination for the CSW-PIP level of licensure as of January 1, 2012. Motion carried by unanimous vote.

**ASWB Spring Meeting Report:** Tellinghuisen and Johnson reported on the ASWB Spring Meeting. The focus of the meeting was E-therapy. Tellinghuisen volunteered to serve on a committee which will develop training for new administrators. The Board will add E-therapy to the next in person meeting.

**Electronic Verification of Licensure:** Spargur reported that Electronic Verification of licensure was discussed at the Administrator’s Forum. The Board agreed that we would accept electronic verification of licensure upon verifying the source.

**Schedule Next Board Meeting:** The next Board meeting is tentatively scheduled for July 17, 2012 at 12:00 PM CT / 11:00 AM MT. Lindquist moved and Herrboldt seconded to enter executive session at 11:47 AM MT to discuss the RFP decision. Motion carried by unanimous vote. Knapp, Tellinghuisen and Spargur exited the call. Johnson moved and Herrboldt seconded to exit executive session at 12:48 PM MT. Motion carried by unanimous vote. The Board scheduled an additional meeting for May 17, 2012 at 8:00 AM CT to continue discussion regarding the RFP.
Respectfully submitted,

Steven Lindquist, CSW-PIP
Secretary/Treasurer