



OFFICIAL BOARD MINUTES FOR March 29, 2016
Teleconference

Members Present: Todd Herrboldt, President
 Karen Chesley, Member
 Jennifer Gray, Member
 Michael Forgy, Member
 David Nielsen, Secretary/Treasurer
 Cindy Steele, Lay Member

Members Absent: Sharon Stratman, Member

Others Present: Carol Tellinghuisen, Executive Secretary; Jill Lesselyoung, Executive Assistant; Brooke Tellinghuisen Geddes, Executive Assistant; Carrie Srstka, Assistant Attorney General; Justin Pierson, Senior Policy Analyst; Christine Knapp, NASW

President Herrboldt called the meeting to order at 11:04AM MT.

Corrections or Additions to the Agenda: Herrboldt asked to move Complaints/Investigations, CSW-PIP Contract Approvals, CSW-PIP Applicant Approvals, and Executive Secretary Contract Renewal to the end of the meeting.

Approval of the Minutes from February 2, 2016: Forgy moved and Steele seconded to approve minutes from February 2, 2016. Motion carried by unanimous roll call vote.

FY Financial Update: Lesselyoung reported fiscal year-to-date figures as of February 29, 2016: revenue of \$80,838.39, expenses of \$53,723.05 and cash balance of \$169,474.92. Lesselyoung reported fiscal year-end figures as of June 30, 2015: revenue of \$89,452.14, expenses of \$75,107.50 and cash balance of \$142,359.58. Tellinghuisen advised she likes to present year-end figures prior to contract renewal to provide the Board a financial overview.

ASWB Examination Policy: The question came before the Board of allowing applicants to take the ASWB examination prior to graduation. Tellinghuisen advised in the past, it has been allowed 30 days prior to graduation with the university issuing a statement that the individual is slated to graduate and is in good standing. The Board office checked with ASWB national testing service for current recommendations and to see what other States are allowing. ASWB verified they have allowed based on State laws and regulations, but prefer their exam use policy be followed; ASWB policy states that the exams are administered to someone with a degree, meaning they have graduated. The ASWB Board recently decided on a stronger policy and will be coming out with new procedures in the next couple of months. If a member wants to use an exam outside of their exam use policy, they will be required to formally request an exception to that policy.

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Following discussion, Tellinghuisen suggested to the Board, a policy could be established that would allow an applicant to test 30 days prior to graduation up until July 1, 2016 at which time the Board would follow the new ASWB policy to not allow testing prior to graduation. Forgy moved and Chesley seconded to allow applicants to test 30 days prior to graduation up until July 1, 2016 at which time the Board will follow the recommendations of the ASWB examination policy to not allow testing prior to graduation. Motion carried by unanimous roll call vote.

The question came before the Board if an applicant applying for a Certified Social Worker license may take the clinical examination in lieu of the master's examination. Tellinghuisen advised that along with some other States, we have allowed in the past. Following discussion, the Board agreed to leave as is for now and table the discussion to a future meeting.

Avera Question on e-therapy/Question on telemedicine: Questions of e-therapy/telemedicine came before the Board. The Board received several questions from licensed South Dakota providers as well as out of state licensees wanting to provide e-therapy within the State of South Dakota. Following discussion, Srtska advised if the Board wants to allow e-therapy within the State, she recommends having it addressed in statute first. She advised the problem with having out of state licensees provide services to a South Dakota resident would be that the Board would not have the authority to regulate and discipline a provider that is not licensed in South Dakota. Srstka advised since we don't currently have regulations, those requesting to provide such services need to consult with their own legal counsel or corporate attorneys. Herrboldt advised the Board needs to draft regulations. Knapp voiced concerns that without regulations out of State licensees could start using e-therapy more easily. Tellinghuisen advised it needs to be addressed. Tellinghuisen asked Knapp to follow up with NASW for guidelines they may have. Herrboldt and Tellinghuisen asked Srstka to provide guidance on how to respond to the questions the Board has received. Srstka advised she will get back to the Board office on the language but the Board cannot provide legal advice.

Mitchell Technical Institute-Human Services Technician Program: Mitchell Technical Institute has submitted a request to have the Human Services Technician Program approved by the Board to meet the educational requirements for Social Work Associate level of licensure. Chesley volunteered to do an initial review on the coursework requirements. The Board will discuss further at the meeting in June.

HB1141 Update: Tellinghuisen updated the Board on HB1141. She advised the Bill has passed the legislature and the next step is the appointment of the advisory committee by the Governor. Once the advisory committee is selected, they will meet and start the process of drafting the rules. Once a draft is completed, the advisory committee will advise the Board of Social Work of their recommendations and the advisory committee members and the Board of Social Work members will work out any differences.

Forgy moved and Gray seconded to enter executive session at 11:49MT to discuss complaints/investigations, CSW-PIP contract approvals, CSW-PIP applicants and the Executive Secretary Contract renewal. Motion carried by unanimous roll call vote. All other participants excused the meeting. Chesley moved and Nielsen seconded to exit executive session at 12:08MT. Motion carried by unanimous roll call vote.

Complaints/Investigations Update:

#256- pending

#262-Chesley recommended dismissal of complaint #262 based on lack of substantive evidence. Forgy moved and Gray seconded to dismiss complaint #262 due to lack of substantive evidence. Motion carried by unanimous roll call vote.

CSW-PIP Supervision Contract Approvals:

Valades, J.: Nielsen moved and Chesley seconded to approve supervision beginning November 30, 2015 with Brumfield. Motion carried by unanimous roll call vote.

Vining, S: Nielsen moved and Chesley seconded to approve supervision beginning March 3, 2016 with Sivesind. Motion carried by unanimous roll call vote.

Anderson, J.: Nielsen moved and Chesley seconded to approve supervision beginning February 29, 2016 with Cummings. Motion carried by unanimous roll call vote.

Kannegieter, N.: Nielsen moved and Chesley seconded to approve supervision beginning March 15, 2016 with Dramstad. Motion carried by unanimous roll call vote.

Menke, N.: Nielsen moved and Chesley seconded to approve supervision beginning February 16, 2016 with Zeutenhorst and February 19, 2016 with Chesley. Motion carried by unanimous roll call vote.

Dixon, M.: Nielsen moved and Chesley seconded to approve supervision beginning February 9, 2016 with Karley. Motion carried by unanimous roll call vote.

Knuppe, T.: Nielsen moved and Chesley seconded to approve supervision beginning February 2, 2016 with Shepherd. Motion carried by unanimous roll call vote.

Knuppe, T.: Nielsen moved and Chesley seconded to approve supervision beginning February 2, 2016 with Ulmer. Motion carried by unanimous roll call vote.

Niewenhuis, R.: Nielsen moved and Chesley seconded to approve supervision beginning February 18, 2016 with Christensen. Motion carried by unanimous roll call vote.

Detweiler, E.: Nielsen moved and Chesley seconded to approve supervision beginning February 12, 2016 with Sather Durr. Motion carried by unanimous roll call vote.

CSW-PIP Applicant Approvals:

Peters, A.: Forgy moved and Gray seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Sanderson, M.: Forgy moved and Gray seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Tatge, L.: Forgy moved and Gray seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous roll call vote.

Executive Secretary Contract Renewal: Tellinghuisen requested the contract be renewed with a 2.7% cost of living increase for the Board of Social Work and \$5,000 for FY 2017 for the Applied Behavior Analyst licensing. Forgy moved and Nielsen seconded to approve the contract renewal as requested. Motion carried by unanimous roll call vote.

Schedule Next Meeting: The board scheduled the next meeting for June 13th to meet in person in Pierre. The meeting time will be set at a future date.

Any other business coming in between date of mailing and date of meeting: None

Forgy moved and Chelsey seconded to adjourn the meeting. Motion carried by unanimous roll call vote. Meeting adjourned at 12:16PM MT.

Respectfully submitted,

David Nielsen
Secretary/Treasurer