

## OFFICIAL BOARD MINUTES FOR June 6, 2014

Members Present: Todd Herrboldt, President  
Ginger Johnson, Vice-President  
Mel Harrington, Member  
Karen Chesley, Member  
Jennifer Gray, Member

Members Absent: David Nielsen, Secretary/Treasurer  
Cindy Steele, Lay Member

Others Present: Carol Tellinghuisen, Executive Secretary  
Paula Spargur, Executive Assistant  
Kirsten Jasper, Assistant Attorney General  
Carrie Srstka, Assistant Attorney General  
Christine Knapp, NASW

President Herrboldt called the meeting to order at 9:09 AM CT at The Best Western Ramkota, Pierre. Herrboldt welcomed the new board members and Assistant Attorney General.

**Corrections or Additions to the Agenda:** There were no corrections or additions to the agenda.

**Approval of the Minutes from March 4, 2014:** Johnson moved and Chesley seconded to approve minutes from March 4, 2014. Motion carried by unanimous vote.

**FY Financial Update:** Spargur reported fiscal year to date figures as of April 30, 2014: revenue of \$85,729.89, expenses of \$68,948.61 and cash balance of \$131,601.31.

**Complaints/Investigations Update:** Harrington moved and Johnson seconded to enter executive session at 9:32 AM CT to discuss complaints/investigations, CSW-PIP contract approvals, CSW-PIP applicants and Applicant 2014-1. Motion carried by unanimous vote. Knapp exited the meeting. Harrington moved and Johnson seconded to exit executive session at 10:03 AM CT. Motion carried by unanimous vote. Knapp joined the meeting.

#256- pending

#257- Herrboldt recommended to dismiss complaint # 257 based on lack of substantive evidence. Johnson moved and Chesley seconded to dismiss complaint. Motion carried by unanimous vote.

#258- pending

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**CSW-PIP Contract and Applicant Approvals:**

DeSmet, C.: Harrington moved and Gray seconded to approve supervision beginning April 4, 2014. Motion carried by unanimous vote.

Enomoto, J.: Harrington moved and Gray seconded to approve supervision beginning March 26, 2014. Motion carried by unanimous vote.

McEndree, S.: Harrington moved and Gray seconded to approve supervision beginning March 4, 2014. Motion carried by unanimous vote.

Termansen, A.: Harrington moved and Gray seconded to approve supervision beginning March 4, 2014. Motion carried by unanimous vote.

Towne, M.: Harrington moved and Gray seconded to approve supervision beginning March 24, 2014. Motion carried by unanimous vote.

Nothstine, S.: Harrington moved and Gray seconded to approve supervision beginning April 14, 2014. Motion carried by unanimous vote.

Ulmer, T.: Harrington moved and Gray seconded to approve supervision beginning May 1, 2014. Motion carried by unanimous vote.

Witt, A.: Harrington moved and Gray seconded to approve supervision beginning May 5, 2014. Motion carried by unanimous vote.

Hataway, J.: Harrington moved and Gray seconded to approve supervision beginning May 28, 2014. Motion carried by unanimous vote.

Willrodt, E.: Harrington moved and Gray seconded to approve supervision beginning May 19, 2014. Motion carried by unanimous vote.

Detweiler, E.: Harrington moved and Gray seconded to approve supervision beginning May 16, 2014. Motion carried by unanimous vote.

Bowen, S.: Johnson moved and Chesley seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous vote.

Bixler, R.: Gray moved and Chesley seconded to approve applicant for CSW-PIP licensure. Motion carried by unanimous vote.

Applicant 2014-1: Chesley moved and Harrington seconded to approve Applicant 2014-1 to sit the exam and approve licensure upon receiving a passing score. Motion carried by unanimous vote.

The Board had a general discussion on the complaint process during executive session explaining the process to the new board members and Assistant Attorney General. Also held a brief discussion on supervisors credentials; CSW-PIP, psychologist and psychiatrist.

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**2013 ASWB Examination Pass Rates:** The Board discussed the ASWB Examination Pass Rates provided by ASWB. The Board recessed from 10:15 AM CT – 10:50 AM CT.

**CSW-PIP Evaluation Form:** The Board reviewed the revised CSW-PIP Evaluation Form and agreed upon a few additional revisions and an instruction letter. The board office will make the changes and provide everyone a copy for review.

**ASWB Social Work Registry:** The Board discussed the information the ASWB Social Work Registry provides the board for an applicant that has signed up with the Registry. The Board agreed to accept the out of state supervision form, out of state verification of licensure if current and the transcript information provided by ASWB.

**Confidentiality:** The Board discussed the topic of confidentiality and how with South Dakota being such a small state licensees may need a reminder on how important it is to protect the confidentiality of their clients. The Board also discussed social media and Knapp advised the board that they will have a speaker during their meeting in March 2014 that will be addressing this topic. The Board will post the information on the class to their website when available.

Harrington moved and Johnson seconded to enter executive session at 12:05 PM CT to discuss Complaints/Investigations. Knapp exited the meeting. Harrington moved and Johnson seconded to exit executive session at 12:10 PM CT. Knapp joined the meeting.

#259- Harrington moved and Johnson seconded to dismiss complaint based on lack of substantive evidence. Johnson moved and Gray seconded to dismiss complaint. Motion carried by unanimous vote.

The Board recessed for lunch at 12:10 PM CT.

**Law Revisions:** The Board discussed eliminating the Social Work by Equivalency level of licensure and adding clean up language to provisions 1, 3, and 6 of SDCL 36-26-32. Harrington moved and Gray seconded to move forward with these changes. Motion carried by unanimous vote.

**ASWB Spring Education Meeting Update:** Tellinghuisen provided the Board with an update of the ASWB Spring Education Meeting.

**Schedule Next Meeting:** The board tentatively scheduled the next meeting for August 5, 2014 at 12:00 PM CT / 11:00 AM MT. Gray moved and Chesley seconded to adjourn the meeting. Meeting adjourned at 2:22 PM CT.

Respectfully submitted,

David Nielsen  
Secretary/Treasurer