

South Dakota Innovation Grants

Introductory Statement

The innovation grants, proposed by the Noem Administration and passed in partnership with the South Dakota Legislature, are designed to fund projects in areas crucial to the needs of South Dakota's aging population.

The Department of Human Services Division of Long-Term Services and Supports invites all entities currently involved in providing long-term care services in a nursing home setting to apply for funds for projects that will benefit residents and employees.

Grants are available to qualified entities to fund proposals designed to improve the quality of life, care and treatment of person's living in South Dakota nursing homes.

Schedule of Activities:

Grant Application Release Date: April 29, 2019

Deadline To Submit Questions: May 13, 2019

Responses To Submitted Questions: May 20, 2019

Proposal Submission Deadline: June 3, 2019

Anticipated Award Date: August 1, 2019

Proposals May Include:

- Direct Improvements to Quality of Care: Funds may be used for projects designed to directly improve care processes for nursing home residents.
- Training: Funds may be considered for staff training and development programs to increase proficiency in awareness of resident needs and promote employee retention and job satisfaction.
- Improved Outcomes: Proposals designed to improve outcomes for residents and benefit their well-being and overall health.
- Direct Services: Services provided directly to residents that improve the quality of life and/or overall well-being of the resident and their health status.
- Continuum of Care: Fund may be used for projects designed to bridge the gap of the continuum of care in communities.
- Other projects that improve resident outcomes, advance the care and services provided in nursing homes, and support activities that benefit residents.

Project & Applicant Requirements

Applicants Shall:

- Licensed/Certified nursing home in South Dakota;
- Be qualified and capable of carrying out the intended proposal;

To meet criteria, applications must demonstrate the following:

- The ability of the project to improve resident outcomes and advance the care and services provided in nursing homes; and,
- The ability of the project to support activities that benefit residents;

Project proposals, which allow for statewide replication of promising practices, are encouraged.

Projects Cannot:

- Exceed Three Years;
- Include funds for capital improvements to a nursing home or to build a nursing home (such as, but not limited to: room additions; concrete walks; walls; fencing; replacing a heating system);
- Include funding for nursing home services or supplies that are already the responsibility of the nursing home (such as, but not limited to: laundry services; linen; food; heat; staffing costs);
- Include supplementary funding of federally required services.

Application Process

- Entities shall submit an application to the South Dakota Department of Human Services Division of Long-Term Services and Supports (LTSS) by the date and time noted in the schedule of activities. Late applications will not be accepted.
- Applicants may submit questions in writing through email to DHSInnovationGrants@state.sd.us by the date noted in the Schedule of Activities.

- The LTSS Nursing Home Innovation Grant evaluation team shall conduct the initial review and make a determination on the merit of each application if a grant will be awarded.
- The LTSS Nursing Home Innovation Grant evaluation team will respond to the applicant with approval, denial, or request for further information.
- The LTSS Nursing Home Innovation Grant evaluation team has final authority to approve or deny requests. Requests that are denied are not subject to an appeal.
- If approved, the applicant will be notified of the funding determination.
- The LTSS Nursing Home Innovation Grant evaluation team will contact the applicant with instructions about the process for entering an agreement to allow for the release of funds.
- If a request is approved, the organization or entity from which the request originated shall be required to submit quarterly reports on the status of the project to the Department of Human Services.
- The outcome of the project, including metrics outlined in this application, must be reported at the completion of the project period.
- Information on approved projects will be made publicly available, including award amount, recipients and the proposal outline at the end of the stated schedule of activities in the grant application. (Proprietary Information Will Be Redacted)
- Successful grant applicants must complete a grant agreement with the State of South Dakota.

Instructions

- Complete all sections of the application as instructed. Incomplete applications may be denied.
- All proposals shall be submitted electronically to DHSInnovationGrants@state.sd.us. An acknowledgement email will follow the applicant's submission within 1 business day.
- The subject line of your email must say "Innovation Grant Application - *facility name*". (Ex. Innovation Grant Application – Golden Days Center)

Innovation Grant Application

Part I: Applicant Information

Applicant Name (Entity):

Address Line 1:

Address Line 2:

City, County, State, Zip Code:

E-mail Address of Primary Contact:

Telephone Number:

Tax Identification Number:

CMS Certification Number:

Medicaid Provider Number:

Name of Project Leader:

If Different From Above, Please Provide The Name & Information For The Primary Contact Of The Project (i.e., Telephone Number, Address, Email):

Organization History: (Capabilities, Website, etc.):

Part II: Project Category

Please select the project category for which you are seeking funding.

Direct Improvement to Quality of Care

Training

Improved Outcomes

Direct Services

Continuum of Care Expansion

Other: Please Specify in the Box Below

Part III: Funding Request

Please specify in the box below the amount you are requesting.

Amount Requested: \$

Part IV: Proposed Period of Support

Please provide a date range for proposed project. Please note: Projects cannot exceed three years.

From: To:

Part V: Cover Letter

Please attach a cover letter with this application. The cover letter should introduce your organization, explain the purpose of the project and contain a summary of your proposal. The letter should include the amount of funding you are requesting, the population it will serve and the need it will help solve. Make a concerted effort to bring your project to life and actively engage the reader.

Part VI: Project Abstract

Please attach an abstract summary of the project that is no longer than one page. Include the requester's background and qualifications, the need for the project, a brief description of the project and its goal and objectives. Be sure to include a description of metrics used to evaluate program progress and outcomes. Specify the person(s) responsible for the project evaluation.

Part VII: Program Description

Please attach a program description, that is no longer than one page, which describes the project or program in detail and how it will be implemented. Include information on what will be accomplished and the desired outcomes. A timeline shall accompany all proposals which outline benchmarks, deliverables, and dates.

Part VIII: Outcome Based Performance Measurements

Please attach a description of the methods by which the results of the project will be assessed. Quarterly reports regarding the progress of the project shall be submitted to the LTSS Innovation Grant evaluation team. Outcomes must be SMART: Smart,

Measurable, Achievable, Realistic and Timely. Reminder: Additional progress reports can be requested at any time during the course of the project.

Part IX: Community/Governing Support

Please attach a description, no longer than one page, of community and/or governing support of the project.

Part X: Budget and Narrative

Please attach an Excel spreadsheet with the budget expenses for the project, along with a narrative explanation of the costs. The narrative shall include the specific amount of funds for the project and the time period for such use.

Part XI: Involved Organizations

If awarded, the grantees may be expected to provide a list of contact names, addresses, email addresses and telephone numbers of all organizations that will receive funds through their project. Including, any sub-contractors and organizations that are expected to carry out and be responsible for components of the project.

Part XII: Non-Discrimination Statement

The State of South Dakota requires that all contractors, vendors, and suppliers doing business with any State agency, department, or institution, provide a statement of non-discrimination. By signing and submitting their proposal, the offeror certifies they do not discriminate in their employment practices with regard to race, color, creed, religion, age, sex, ancestry, national origin or disability.

Part XIII: Standard Agreement Terms & Conditions

Any contract or agreement resulting from this application will include at minimum the State's standard terms and conditions.