

DEPARTMENT OF SOCIAL SERVICES

DIVISION OF MEDICAL SERVICES

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Strong Families - South Dakota's Foundation and Our Future

September 4, 2015

ATTENTION: South Dakota Medicaid Providers

FROM: South Dakota Medicaid

RE: Billing Guidance: Claim Filing Tips

Please note the following are a couple of claims processing reminders. If you have questions regarding these topics please feel free to contact our Telephone Services Unit at 800.452.7691, please call 605.945.5006 from out of state.

Adjustment/Voids

As a reminder, claim adjustments and voids must be completed electronically if the original claim was submitted electronically. Claims originally submitted on paper can also be adjusted or voided electronically.

For UB 04 paper claims, make sure that the type of bill matches the intended action and that box 64 includes the paid claim reference/control number. For CMS 1500 paper claims box 22 must include the paid claim reference/control number and either "ADJ" or "VOID". For electronic submissions of the 837P or 837I, refer to the appropriate Implementation Guide. Please share this reminder with your billing staff and refer to the online [billing manuals](#) for additional details.

Reporting of Medicare Primary-Medicaid Secondary Claims

When your Medicare claim shows an amount paid, co-insurance, and/or deductible follow the Crossover Instructions in the online billing manuals. If Medicare denies a claim and there is no payment, co-insurance, and/or deductible follow the instructions for billing non-crossover claims. The billing manuals are online [here](#).

Thank you,

South Dakota Medicaid