



DEPARTMENT OF SOCIAL SERVICES  
DIVISION OF MEDICAL SERVICES  
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Jun 29, 2016

**ATTENTION: Institutional Providers**  
**FROM: South Dakota Medicaid**  
**RE: ACA NPI Requirements**

The South Dakota Department of Medical Services would like to take this opportunity to share errors encountered during South Dakota's most recent federal Payment Error Rate Measurement (PERM) audit. Please read the information carefully and update your billing practices as necessary to avoid future errors.

**The PERM results indicated that not all providers are including an Attending, Ordering, Rendering, or Referring Physician's National Provider Identification (NPI) on their claims.** This oversight results in an error, which delays payment to the provider.

- The attending physician is defined as the individual provider responsible for the overall care of the recipient in the billing facility on the date of service. . The individual (type 1) NPI belonging to the attending physician who is eligible to enroll as an individual provider with SD Medicaid (ex: MD or PA) is required on ALL institutional claims in Locator 76.
- Any provider who writes orders or referrals must be an individual provider and their individual (type 1) NPI **must be on ALL institutional claims in Locator 77, 78, or 79.**

A system edit will be in place later this year to ensure full compliance with this federal mandate, however providers should be enrolling and billing correctly at their earliest convenience.

In the next few weeks you will be contacted by South Dakota to revalidate all of your providers. This is a federally mandated revalidation process.

For more information on NPIs and how to include ordering and referring providers on UB04 forms, please review the Institutional Billing Manual found at <http://dss.sd.gov/formsandpubs/docs/MEDSRVCS/institutional.pdf>, or contact the South Dakota Medicaid claims unit at 800-452-7691.

### **Dates to Remember**

- June 23 – you will receive a Provider Revalidation email notification of your Domain and Username information (this notice) and notification under separate cover with your Password.
- July 31 – the date you will be expected to have completed all online validation steps and have submitted all required documents to Medicaid.

If you have further questions, email [Danette.Jacob@state.sd.us](mailto:Danette.Jacob@state.sd.us) for assistance.

Thank you,  
South Dakota Medicaid