

DEPARTMENT OF SOCIAL SERVICES

DIVISION OF MEDICAL SERVICES

700 GOVERNORS DRIVE

PIERRE, SD 57501-2291

PHONE: 605-773-3495

FAX: 605-773-5246

WEB: dss.sd.gov



Strong Families - South Dakota's Foundation and Our Future

September 13, 2019

ATTENTION: Providers and Billing Professionals
FROM: South Dakota Medicaid
RE: CMS - 1500 Claim Submission on the Provider Online Portal

On September 16, 2019 South Dakota Medicaid will be adding two exciting features to the Provider Online Portal: **Claim Submission** and **Claim Submission List**

Claim Submission will allow a provider to submit a New CMS-1500 (HCFA) claim, with attachments, directly to Medicaid. This application is designed to look similar to a paper HCFA form. You will be able to submit a Medicaid claim (including a claim with Third Party Liability) or a Medicaid Xover (Medicare Crossover claim, where Medicare is primary). The most exciting feature of the New CMS – 1500 is the ability to send South Dakota up to 2 attachments with your claim.

Claim Submission List displays the last 30 days of claims submitted via the Provider Online Portal. A Provider Administrator will have the ability to see all claims, while a Provider User will only be able to view those they have started (In Process) or Submitted. These claims, no matter the status will roll off after 30 days.

While South Dakota Medicaid will still be accepting paper claims at this time, we encourage providers to start utilizing this claim submission tool. Not only does it reduce paper and encoding errors, but it has shown to reduce claim processing time.

A Portal Claim Submission Webinar is available online here: [Medicaid Portal](#)

Attached is a Portal Claim Submission Guide, this guide is also available on the Medicaid Portal page. We will be going over this guide in a couple of question and answer sessions. These sessions will have limited attendee availability as we will be hosting them on a conference line. If you call and receive a busy signal, please try the next available time.

Claim Submission Provider Q & A

Tue - Sept. 17, 2019 - 10 am - 11 am CST - call 1-866-410-8397 Conference ID: 9644223033

Tue - Sept. 17, 2019 - 1 pm - 2 pm CST - call 1-866-410-8397 Conference ID: 9644223033

Fri - Sept. 20, 2019 - 10 am - 11 am CST - call 1-866-410-8397 Conference ID: 9644223033

Sincerely,

South Dakota Medicaid

The Department of Social Services does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of actual or perceived race, color, religion, national origin, sex, age, gender identity, sexual orientation or disability in admission or access to, or treatment or employment in its programs, activities, or services. For more information about this policy or to file a Discrimination Complaint you may contact: Discrimination Coordinator, Director of DSS Division of Legal Services, 700 Governor's Drive, Pierre SD 57501, 605-773-3305.

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-305-9673 (TTY: 711).

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-800-305-9673 (TTY: 711).