November 2, 2020

ATTENTION: Providers and Billing Professionals

FROM: South Dakota Medicaid

RE: UB-04 Claim Submission on the Medicaid Portal

On November 5th, 2020 South Dakota Medicaid will be adding an exciting feature to the Provider Online Portal: Submit New UB-04 Claim

Submit New UB-04 Claim will allow a provider to submit a New UB-04 (institutional) claim, with attachments, directly to SD Medicaid. Providers will be able to submit a Medicaid claim (including a claim with Third Party Liability) or a Medicaid Xover (Medicare Crossover claim, where Medicare is primary). Providers will also have the opportunity to submit up to 5 attachments with the claim.

While South Dakota Medicaid will still be accepting paper claims at this time, we encourage providers to start utilizing this claim submission tool. Not only does it reduce paper and encoding errors, but it has shown to reduce claim processing time.

A Portal UB04 Submission Webinar is available online here: Medicaid Portal

Attached is a Portal UB-04 Submission Guide, this guide is also available on the Medicaid Portal page. We will be going over this guide in a couple of question and answer sessions. These sessions will have limited attendee availability as we will be hosting them on a conference line. If you call and receive a busy signal, please try the next available time.

Claim Submission Provider Q & A
Nov. 10th from 2 pm to 3 pm CST call -1 669 900 9128 - Meeting ID: 926 4334 7757# - Passcode: 142434# or from your computer UB-04 Portal Submission Q & A 11-10-2020

Nov. 12th from 3 pm to 4 pm CST call -1 253 215 8782 - Meeting ID: 934 846 4439# - Passcode: 786818# or from your computer UB-04 Portal Submission Q & A 11-12-2020

Nov. 19th from 11 pm to 12 pm CST call -1 253 215 8782 - Meeting ID: 958 8288 8325# - Passcode: 784999# or from your computer UB-04 Portal Submission Q & A 11-19-2020

Sincerely,

South Dakota Medicaid