

HOME HEALTH AGENCY SERVICES

ELIGIBLE PROVIDERS

In order to receive payment, all eligible servicing and billing provider's National Provider Identifiers (NPI) must be enrolled with South Dakota Medicaid. Servicing providers acting as a locum tenens provider must enroll in South Dakota Medicaid and be listed on the claim form. Please refer to the [provider enrollment chart](#) for additional details on enrollment eligibility and supporting documentation requirements.

South Dakota Medicaid has a streamlined enrollment process for eligible ordering, referring, and attending providers that may require no action on the part of the provider as submission of claims constitutes agreement to the [South Dakota Medicaid Provider Agreement](#).

Eligible providers must be recognized as a Medicare certified home health agency for each location enrolled.

ELIGIBLE RECIPIENTS

Providers are responsible for checking a recipient's Medicaid ID card and verifying eligibility before providing services. Eligibility can be verified using South Dakota Medicaid's [online portal](#).

The following recipients are eligible for medically necessary services covered in accordance with the limitations described in this chapter:

Coverage Type	Coverage Limitations
Medicaid/CHIP Full Coverage	Medically necessary services covered in accordance with the limitations described in this chapter.
Qualified Medicare Beneficiary – Coverage Limited (73)	Coverage restricted to copays, coinsurance, and deductibles on Medicare A and B covered services.
Unborn Children Prenatal Care Program (79)	Coverage restricted to pregnancy related services only including medical issues that can harm the life of the mother or baby.

Refer to the [Recipient Eligibility](#) manual for additional information regarding eligibility including information regarding limited coverage aid categories.

COVERED SERVICES AND LIMITS

General Coverage Principles

Providers should refer to the [General Coverage Principles](#) manual for basic coverage requirements all services must meet. These coverage requirements include:

- The provider must be properly enrolled;
- Services must be medically necessary;
- The recipient must be eligible; and
- If applicable, the service must be prior authorized.

The manual also includes non-discrimination requirements providers must abide by.

Home Health Covered Services

Home health services must be provided by an enrolled home health agency's employee who is qualified to perform the required service. If Medicare denies payment for a service because the service is not medically necessary, the individual is ineligible for Medicaid home health services. Home health service limits may be exceeded for children under age 21 with a [prior authorization](#).

Home health services must be provided in the community or at the individual's place of residence, which does not include a hospital, penal institution, detention center, school, nursing facility, an institution which treats individuals for mental diseases, or intermediate care facility for individuals with intellectual disabilities, except for short-term home health services for a recipient in an intermediate care facility for individuals with intellectual disabilities during an acute illness to avoid the recipient's transfer to a nursing facility. .

Initial Order for Services

Before a home health agency may begin providing services to an individual, it must have the attending physician or other licensed practitioner's order prescribing the needed services. For recipients in the Primary Care Provider (PCP) Program and Health Home (HH) Program, the services must be ordered or referred by their PCP or HH. The initial order for home health services must comply with [42 CFR 440.70](#). For the initial order for home health services, a physician or other licensed practitioner must document a face-to-face encounter related to the primary reason the beneficiary requires the services. The encounter may occur through telemedicine. The encounter must occur within the 90 days before or 30 days after the start of the services.

Plan of Care

The home health agency must prepare a plan of care for each Medicaid recipient served. The plan must be based on the care services prescribed by the attending physician or other licensed practitioner and the information obtained by the home health agency from the individual. The attending physician or other licensed practitioner must review and sign the plan.

The attending physician or other licensed practitioner must periodically review the individual's plan of care and recertify the need for services. For medical social work, the recertification must be completed at least every 30 days following service initiation. For nursing, home health aide, and therapy services,

the recertification must be completed at least every 60 days following service initiation. The home health agency must obtain the recertification.

Home Health Services

Home health services are limited to the following services:

- Skilled nursing services;
- Home health aide services;
- Medical social services;
- Medical supplies;
- Therapy services;
- Postpartum services; and
- Flu vaccines.

Home health service limits may be exceeded for children under the age of 21 with an approved [EPSDT prior authorization](#).

Skilled Nursing Services (HCPCS Codes G0299 and G0300)

Skilled nursing services are limited to services defined in [SDCL 36-9-3](#) which are provided on a part-time or intermittent basis. Services must be provided by a registered nurse or licensed practical nurse and billed using the applicable code. If a registered nurse or a licensed practical nurse performs a home health aide service, the service must be billed as a home health aide service.

Home Health Aide Services (HCPCS G0156)

Home health aide services are nursing-related services not required to be performed by a licensed health professional. Home health aide services are covered if prescribed by a licensed physician or other licensed practitioner and provided on an intermittent basis. Services that do not require nursing supervision and are designed to assist an individual perform the activities of daily living are not covered under the home health benefit.

Medical Social Services (HCPCS Code G0155)

Medical social services are services which contribute to the treatment of a patient's physical condition and are needed because social problems exist which impede the effective treatment of the patient's medical condition or the patient's rate of recovery. Services must be provided by a licensed social worker who is not an employee of the Department of Social Services.

Medical Supplies

Medical supplies used incidentally to the visit, when necessary, to administer the attending physician's or other licensed practitioner's prescribed plan of care. Please refer to the [DMEPOS fee schedule](#) for coverage and rates of incidental services.

Therapy (HCPCS Codes 99503, G0151, G0152, G0153, G0157, and G0158)

Physical, respiratory, occupational, and speech therapy services provided by the home health agency either directly by or under contract with a qualified therapist acting within the therapist's scope of

practice are covered. Physical, occupational and speech therapy services must be provided in accordance with the care plan. Refer to the [Therapy manual](#) for care plan requirements.

Occupational therapy assistants may provide approved tasks under an enrolled supervising occupational therapist, but are not eligible to enroll with South Dakota Medicaid. Services provided by students are not covered. Physical therapy assistants may provide approved tasks under an enrolled supervising physical therapist, but are not eligible to enroll with South Dakota Medicaid. Services provided by students are not covered.

Supervision must be provided in accordance with the applicable licensure provisions including [SDCL Ch. 36-10](#) and [SDCL Ch. 36-31](#) or the applicable regulations in the state the services are provided in if the services are provided outside of South Dakota.

A recipient receiving home respiratory therapy must meet the following requirements:

- Be medically dependent on a ventilator for life support at least six hours a day and have been dependent for at least 30 consecutive days;
- Except for the availability of these respiratory care services at home, would require respiratory care as an inpatient in a hospital, a skilled nursing facility, or an intermediate care facility and would be eligible for long-term nursing care through Medicaid;
- Have adequate support services to be cared for at home; and
- Wish to be cared for at home.

Postpartum Service (CPT Code G0299 and G0300)

Postpartum skilled nursing services following a child's birth are limited to one visit each day and may not be provided for more than four consecutive weeks following the child or children's birth. Additional visits require a prior authorization.

One of the following risk factors must be present and must be documented in the physician or other licensed practitioner's written orders and the home health agency's plan of care:

- The mother has a documented prenatal or postpartum medical condition which threatens the mother's health or the health of the infant(s);
- An infant has a documented medical condition which requires skilled nursing intervention;
- There is documentation to support a finding that the family is at risk for child abuse or neglect;
- The family has previously experienced neonatal death, stillbirth, or sudden infant death syndrome;
- There is a documented history of alcohol or drug abuse in the family; or
- There is a documented history of noncompliance with medical treatment regimens, including prenatal care.

Flu Vaccines

Home health agencies may provide flu vaccines to home health recipients. Home health agencies may also provide flu vaccines to other Medicaid recipients through a flu shot clinic. Please refer to the [Physician Services](#) fee schedule for covered vaccines and administration codes.

Intramuscular Injection (CPT Code 99506)

A qualified home health provider, such as a registered nurse, may visit a patient in their home to administer an intramuscular injection of a medicine, per another provider's order. Intramuscular injections can be billed on the same day as a skilled nursing service. The time associated with the administering the injection may not be counted toward the time associated with the skilled nursing service.

Visit Limits

Home health services may be provided no more than once a day and no more frequently than five days a week. Multiple visits of the same discipline on the same day are covered if the medical necessity for the multiple visits is documented by the attending physician or other licensed practitioner in the recipient's medical record.

Daily visits (five days a week) are covered if the medical necessity for the visits is documented by the attending physician or other licensed practitioner in the recipient's medical record. The daily visits are limited to four weeks, but may be extended beyond the four-week period if the attending physician or other licensed practitioner documents the need for the visits in the recipient's medical record.

Supervisory Visits

A supervisory visit by a registered nurse must be conducted at least once every two weeks to determine if the recipient's health care needs and goals contained in the plan of care are met. The presence of the home health aide is required during the supervisory visits. Supervisory and recertification visits are considered an overhead cost and may not be billed as a home health service.

Out-of-State Services

Services provided outside of South Dakota are generally not covered due to the residence requirement. Services will be covered if the following conditions are met:

- Services provided are covered per this manual;
- The home health agency has signed a provider agreement with the department;
- All [out-of-state prior authorization](#) requirements are met; and
- The home health agency is a participating provider in the Medicaid program in the state in which the services are provided.

Cost Not to Exceed Institutional Care

If the recipient was institutionalized in a long-term care facility and the actual or projected cost of all home health services over a period of three months exceeds 135 percent of the cost of care, the department shall issue a notice of intent to discontinue or deny further service. The department shall send the notice to the home health agency and to the recipient. If, within 30 days of the notice, the home health agency provides documentation that the future home health service costs will decline and will be within 135 percent of the cost of long-term care, the department shall reconsider its decision.

Private Duty Nursing

For information regarding coverage of private duty nursing for children under 21 please refer to the [Private Duty Nursing](#) manual.

NON-COVERED SERVICES

General Non-Covered Services

Providers should refer to [ARSD 67:16:01:08](#) or the [General Coverage Principles](#) manual for a general list of services that are not covered by South Dakota Medicaid.

Home Health Non-Covered Services

The following services are not covered services:

- Physician or other licensed practitioner's medical or surgical services;
- Drugs and biologicals;
- Personal comfort items;
- General housekeeping services;
- Meals or other nutritional items delivered to the recipient's home;
- Posthospital benefits, which includes services by a home health agency operating primarily for the treatment of mental illness;
- Visits by a dietician;
- Visits solely for the purpose of teaching the recipient or the recipient's caregiver;
- Services that are not medically necessary;
- Custodial care, meaning services that do not require nursing supervision and are designed to assist an individual perform the activities of daily living and
- Mileage.

DOCUMENTATION REQUIREMENTS

General Requirements

Providers must keep legible medical and financial records that fully justify and disclose the extent of services provided and billed to South Dakota Medicaid. These records must be retained for at least 6 years after the last date a claim was paid or denied. Please refer to the [Documentation and Record Keeping](#) manual for additional requirements.

Home Health Documentation

A home health agency must maintain a medical record for each recipient receiving services. The medical record must contain documentation verifying the claimed service was performed and was authorized by the attending physician or other licensed practitioner.

Electronic Visit Verification (EVV) Requirements

In addition to the requirements listed in the Documentation and Record Keeping manual, all Home Health services contained in this manual are subject to EVV requirements.

Providers of these services must comply with federal 21st Century Cures Act EVV requirements and collect EVV data at the time services are rendered. South Dakota Medicaid has purchased an EVV system for providers to utilize at no cost to the provider. If the provider determines utilization of South Dakota Medicaid's purchased EVV system is not feasible, the provider may choose another third party. South Dakota Medicaid's system includes an Aggregator. This Aggregator is a centralized database that collects, validates, and stores the EVV visit data. If another third-party application is chosen, the third-party must be able to connect to the Aggregator.

EVV requirements include:

1. Type of service performed;
2. Individual receiving the service;
3. The date of the service;
4. The location of service delivery;
5. The individual providing the service; and
6. The time the service begins and ends.

To identify the individual providing the service, the staff ID should be generated using the first three letters of the staff's legal first name, and last four digits of their social security number. In cases where the legal first name is less than three characters, use "Z" in place of the other two characters.

Example 1: John Smith SSN 123456789 - EVV staff ID would be: JOH6789

Example 2: Ed Smith, SSN 898989898 - EVV staff ID would be: EDZ9898

To ensure providers have EVV capability in all areas, the South Dakota Medicaid system and third-party vendors must, at a minimum, utilize one or more of the following data collection systems:

1. Mobile application which utilizes global positioning systems (GPS) will be the primary method of collecting visit information.
2. Capable of operating in offline mode to capture visit data when cellular or Wi-Fi connectivity is unavailable.
3. Fixed visit verification (FVV) which utilizes a device, affixed and registered to a specific location, capable of generating a random code, that will establish the date and time the user was present at the FVV device.
4. Only when mobile app is unavailable will the use of the participant's landline registered to their address or service location be permitted to record the visit via interactive voice response (IVR).
5. Web Check-in (WEB) which utilizes a web browser to check in or out and does not include Geolocation, but rather uses browser-based location which is determined using different methods, such as IP addresses, Wi-Fi access points, cell tower triangulation, and GPS receivers. As a result, geolocation on a desktop browser is less accurate than geolocation on a GPS enabled device.
6. As a last resort, manual entry of visit information into the EVV system is allowed if:
 - a. Authorized users are able to enter a South Dakota approved exception reason for each modification or manual entry of verification data.
 - b. In the instance where a visit is manually entered, the provider will be required to attest to the presence of hard copy documentation (i.e. timesheet).

Additional expectations for providers and third-party vendors include the following:

1. The Provider must comply with EVV requirements for no less than 75% of all services that require EVV. Manually entered EVV, or EVV that has an exception, is not considered compliant EVV due to the manual edits.
2. Utilize unique sign-in credentials for each user who accesses the system and retain information about changes to the electronically captured visit information.
3. Be capable of retrieving current and archived data to produce reports of services delivered, tasks performed, participant identity, beginning and ending times of services, and dates of services in summary fashion that constitute adequate documentation of services delivered.
4. Maintain reliable backup and recovery processes to ensure that all data is preserved in the event of a system malfunction or disaster. Data must be backed up, at a minimum, weekly, and retained in accordance with South Dakota Medicaid record retention policies.
5. Accommodate more than one participant and/or provider in the same home at the same phone number.
6. Verify components within the program requirements when the provider initiates visit verification and flag a visit for review when any required verification elements are missing.
7. Training for the third-party EVV system functionality must be provided by the third-party EVV vendor. Training on the Aggregator will be provided by South Dakota Medicaid's vendor, Therap.
8. Third-party vendors must share client integration documents (user manuals, integration guides, etc.) with Therap.
9. Must meet published Therap requirements in regards to integration messaging format, transport protocol, and security.
10. Must be responsible for ensuring the quality of the data submitted to Therap.
11. Must provision functionality for the monitoring and correction of any errors returned by Therap, and a mechanism to resend corrected transactions.
12. Each third-party vendor will be required to electronically transmit EVV data to Therap per Therap specifications. A partial list of key requirements are as follows:
 - a. Data format & layout to comply with Therap Third-Party Integration Data Dictionary.
 - b. Transmit data from all of your represented providers to a Therap-hosted REST API endpoint.
 - c. Manage error responses from Therap through the interface, including, error resolution, and resubmission of failed transactions.
 - d. Transmit at least visit created/scheduled and visit ended (completed, canceled, etc.) status.
 - e. Transmit changes in visit status in near real time, 24/7, within a minimum of fifteen (15) days from date of service.
13. The third-party is able to electronically collect provider and participant authentication and confirmation of service delivery as part of EVV. Such confirmation will be delivered as part of the visit record to Therap.
14. The third-party must use approved encryption algorithms.
15. The provider and third-party must execute the Therap Trading Partner Agreements, which includes a Non-Disclosure Agreement (NDA) and a Business Associate Agreement (BAA).

16. The third-party must be willing and able to provide live demonstration of data collection and subsequent submission to the Aggregator at the request of the Department.

For questions related to EVV, email programintegrity@state.sd.us.

REIMBURSEMENT AND CLAIM INSTRUCTIONS

Timely Filing

South Dakota Medicaid must receive a provider's completed claim form within 6 months following the month the service was provided. Requests for reconsiderations will only be considered if they are received within the timely filing period or within 3 months of the date a claim was denied. The time limit may be waived or extended by South Dakota Medicaid in certain circumstances. Providers should refer to the [General Claim Guidance](#) manual for additional information.

Third-Party Liability

Medicaid recipients may have one or more additional source of coverage for health services. South Dakota Medicaid is generally the payer of last resort. Providers must pursue the availability of third-party payment sources and should use the Medicare Crossover or Third-Party Liability billing instructions when applicable. Providers should refer to the [General Claim Guidance](#) manual for additional information.

Reimbursement

A claim for home health services must be submitted at the provider's usual and customary charge. Payment is limited to the home health agency's usual and customary charge or the fee contained on South Dakota Medicaid's Home Health Services [fee schedule](#). Supervisory visits are considered an overhead cost and may not be billed as a home health service.

Claim Instructions

Health Home services must be billed on a CMS 1500 claim form or via an 837P electronic transaction. Detailed claim form instructions are available on our [website](#). If the individual is covered by Medicare or private health insurance, a copy of the denial or evidence of payment from Medicare or the insurance carrier must accompany paper or portal claims. For an electronic claim the provider must maintain and submit evidence of claim payments, or rejections to South Dakota Medicaid upon request.

If a registered nurse or a licensed practical nurse performs a home health aide service, the service must be billed as a home health aide service. If two or more persons of the same discipline simultaneously provide a single service, it is counted as one service and must be billed as a single service.

Therapy Assistants

Services provided by an assistant are required to be billed by the supervising therapist using G0157 for an occupational therapy assistant and G0158 for a physical therapy assistant. South Dakota Medicaid recommends the supervising therapist review and sign documentation for submitted claims. The supervising therapist's NPI must be listed in box 24J or the 837P equivalent.

Units

Time-based codes must be billed in 15-minutes increments.

22 Modifier

Skilled nursing or aide visits requiring additional staff to provide the care which is an integral part of one visit must be billed with a modifier "22". The medical record must contain documentation verifying that the claimed service was authorized by the attending physician or other licensed practitioner and that the service was provided. A procedure code billed with a modifier of "22" is reimbursed at 125 percent of the established rate.

DME

Medical equipment claims must be submitted by an enrolled durable medical equipment provider.

DEFINITIONS

1. "Attending physician," the individual's personal private physician or a physician assigned to care for the individual in the absence of a personal private physician;
2. "Home health agency," an organization which is primarily engaged in providing skilled nursing, medical social services, or home health aide services and which meets the requirements of a home health agency under [42 CFR §§ 484.1 to 484.55](#), inclusive (October 1, 2005). This does not include an agency or organization whose function is primarily the care and treatment of mental illness;
3. "Home health aide services," those nursing-related services not required to be performed by a licensed health professional but prescribed by a licensed physician or other licensed practitioner and provided on an intermittent basis;
4. "Home health services" or "services," skilled nursing services, medical social services, or home health aide services provided by a home health agency;
5. "Medical social services," those services which contribute to the treatment of a patient's physical condition and are needed because social problems exist which impede the effective treatment of the patient's medical condition or the patient's rate of recovery;
6. "Other licensed practitioner" a physician assistant, nurse practitioner, clinical nurse specialist, nurse midwife, or nurse anesthetist who is licensed by the state to provide services and is performing within their scope of practice under the provisions of [SDCL title 36](#).
7. "Plan of care," the plan developed by the home health agency in response to the attending physician or other licensed practitioner's written orders to the agency prescribing the needed services and the duration of those services;
8. "Postpartum services," skilled nursing services following a child's birth;

9. "Skilled nursing services," those nursing services defined in [SDCL 36-9-3](#) which are provided on a part-time or intermittent basis;
10. "Therapy services," physical, respiratory, occupational, and speech therapy services provided by the home health agency either directly by or under contract with a qualified therapist acting within the therapist's scope of practice; and
11. "Visit," one encounter with a recipient for the purpose of delivering home health services.

REFERENCES

- [Administrative Rule of South Dakota \(ARSD\)](#)
- [South Dakota Medicaid State Plan](#)
- [Code of Federal Regulations](#)

QUICK ANSWERS

- 1. Do I have to enroll physical, occupational, speech or respiratory therapists who provide services for the home health agency?**

Physical, occupational and speech therapists must be enrolled and their NPI must be listed as the servicing provider on claims for services they provide. Respiratory therapists are not eligible to be enrolled and their services will be billed using the Home Health agency's NPI.