

## Family Day Care Training Record

Caregiver Name: \_\_\_\_\_

Two-year registration cycle from \_\_\_\_\_ to \_\_\_\_\_

Professional Development Category	List hours below						Total hours for each category
A. Child Growth & Development							
B. Detect. & Reporting Child Abuse and Neglect							
C. Guidance & Behavior Mgmt.							
D. Food Handling Techniques							
E. ID/Prev. of Comm. Disease							
F. Program Health & Safety							
G. Nutrition for Children							
H. Program Mgmt. & Regulation							
I. Communication & Relations with Staff							
J. Cultural Diversity							
K. Learning Environments							
L. Age-approp. Activity & Planning							
M. Professionalism							
N. Partnership with Parents							
O. Inclusion of All Children							
P. First Aid							
Q. CPR							
<b>Total professional development hours for current year</b> (Attach professional development certificates to this form)							

Providers and each helper are to obtain 6 hours of training annually. Annual training is to be obtained from at least **three** of these areas.

CPR certification is required before becoming registered and before a helper is left alone to care for children. The certification is to remain valid for each caregiver.

Note: 1 completed college credit= 15 hours of professional development  
 1 completed CEU= 10 hours of professional development

