**State Supplement to SSI**

Department of Social Services  
Division of Economic Assistance  
State Supplement to SSI  
700 Governors Drive  
Pierre, SD 57501

Your payment will be available in your account on or about the 20th of each month. Call 605-773-4678 if you have any questions or concerns.

**Child Care Provider Payments**

Department of Social Services  
Division of Child Care Services  
700 Governors Drive  
Pierre, SD 57501

Your Remittance Advice will continue to be mailed (or emailed) on a regular basis. Call 1-800-227-3020 if you have any questions or concerns.

**Adult Services and Aging Provider Payments**

Department of Social Services  
Division of Adult Services & Aging  
700 Governors Drive  
Pierre, SD 57501

Your Remittance Advice will continue to be mailed each Thursday. Call 605-773-3656 if you have any questions or concerns.

**Low Income Energy Assistance Vendor Payments**

Department of Social Services  
Division of Economic Assistance  
206 W. Missouri Ave  
Pierre, SD 57501-4517

Your Vendor Paid Claim Report will continue to be mailed each Friday. Call 1-800-233-8503 if you have any questions or concerns.

**For More Information, Please Contact:**

**South Dakota EBT**

**Address:**  
700 Governors Drive  
Pierre, SD 57501

**Phone:**  
605-773-6527

**Fax:**  
605-773-8461

**Email:**  
EBT@State.SD.US

**Web:**  
WWW.DSS.SD.GOV/SDEBT/DIRECTDEPOSIT

**Direct Deposit**

A Convenient Way to Receive Your State Government Benefits or Payments

South Dakota  
Department of Social Services

Strong Families - South Dakota's Foundation and Our Future
Direct Deposit Enrollment and Authorization
SD Department of Social Services

I want the Department of Social Services to deposit my cash benefit or payments into my personal account in the financial institution listed below.

PERSONAL INFORMATION (Please Print)

Name (Last, First, Middle) ____________________________
Street Address ____________________________ City ____________________________ State ___________ Zip ___________
Daytime Telephone ____________________________ Social Security Number ____________________________

Disclosure of the Social Security number is requested for the purpose of ensuring correct identification of individuals.

FINANCIAL INSTITUTION INFORMATION (Please Print)

Financial Institution Name ____________________________
Street Address ____________________________ City ____________________________ State ___________ Zip ___________
Financial Institution Routing Number ____________________________ Account Number ____________________________

ACCOUNT TYPE (Check One)

☐ Checking: Attach a voided, blank check from the checking account to which the direct deposit will be made. Your name must appear on the account.
☐ Savings: Attach a letter from your financial institution or a savings deposit slip with your name, address, the financial institution’s routing number, and your personal account number. The letter must be on financial institution letterhead or a preprinted form and signed by a financial institution representative. Your name must appear on the account.

PROGRAM FOR WHICH YOU ARE REQUESTING DIRECT DEPOSIT (Check One)

☐ State Supplement to SSI ☐ Low Income Energy Assistance Vendor Payments
☐ Child Care Provider Payments ☐ Adult Services & Aging Provider Payments

AUTHORIZATION

I authorize the Department of Social Services to credit my payments to the above account and, if necessary, reverse any incorrect payments made in error. I acknowledge that a new enrollment form must be completed if I choose to change financial institutions or account numbers. I further acknowledge that I must notify the Department of Social Services immediately, in writing, if my account is closed.

Signature ____________________________ Date ____________________________

CONVENIENT - SAFE - EFFICIENT - SECURE - CONFIDENTIAL

WHAT IS DIRECT DEPOSIT?

Direct Deposit is the electronic deposit of your cash benefits or payments into your bank account, which replaces a paper check.

You should enroll in Direct Deposit if you receive the following benefits:
* State Supplement to SSI
* Child Care Provider Payments
* Adult Services & Aging Provider Payments
  * Adult Day Services
  * Adult Foster Care
  * Homemaker/Nursing Services
  * Respite Care
* Low Income Energy Assistance Vendor Payments

WHEN WILL I RECEIVE MY DIRECT DEPOSIT?

Payments will be received at your bank within 2 to 3 business days after the program applies the payment.

The direct deposit payments will be received no later than you would have normally received your check by mail.

Direct deposits show up as SD DSS on your bank statement.

HOW WILL I BENEFIT FROM USING DIRECT DEPOSIT?

* You can avoid trips to the bank to deposit paper checks.
* No more worrying about lost or stolen checks.
* You can be sure your payments will arrive on time, every time. Direct Deposit eliminates delays due to weather or postal sorting.
* Cash benefits or payments can be deposited into your current checking or savings account.

HOW DO I SIGN UP FOR DIRECT DEPOSIT?

* If you do not have a bank account, you will need to open a checking or savings account.

Complete the attached enrollment form, printed in green on the left.

* Return the enrollment form and all required verifications, as listed on the enrollment form, to the address of the DSS program issuing your payments.

* The DSS program addresses are provided on the back of this brochure.