

**DEPARTMENT OF SOCIAL SERVICES**  
**DIVISION OF MEDICAL SERVICES**  
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**Strong Families - South Dakota's Foundation and Our Future**

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September 12, 2014

ATTN: Home and Community-Based Services Residential Settings Providers

RE: Home and Community-Based Services (HCBS) Settings Provider Assessment

To Whom It May Concern:

Thanks to those of you were able to join us on August 29 and/or September 2 for a webinar providing an overview of the final rule regarding Home and Community-Based Services (HCBS) setting requirements released by the Centers for Medicare and Medicaid Services (CMS) in January. If you missed the webinar, a recording is available on our website: <http://dss.sd.gov/sdmedx/hcbs/>

As the Medicaid agency, the Department of Social Services (DSS) is required to submit a transition plan describing how HCBS residential settings will come into compliance with the new federal rules. The Departments of Social Services and Human Services worked collaboratively to develop a provider self-assessment of HCBS settings in South Dakota that will be used to guide development of the transition plan. The self-assessment findings will be used to identify areas already in compliance with the Final Rule as well as areas where remediation will be necessary for compliance. The self-assessment has been reviewed by a small pilot group of providers. We have incorporated their comments and feedback into the self-assessment and believe it will provide an accurate picture of HCBS settings in South Dakota.

South Dakota Medicaid has scheduled two webinars to review the HCBS Settings Provider Self-Assessment. The webinar will:

- Overview of the CMS Rule
- Overview of why the assessment is required;
- Describe how data from the provider self-assessment will be used;
- Provide specific instructions on how to complete the self-assessment; and
- Share advice and insights from the HCBS providers who piloted the self-assessment.

Since completion of the provider self-assessment is mandatory, we strongly encourage you to join us on either date below:

**HCBS Settings Assessment Webinar**  
**Tuesday, September 23, 2014**  
**10:00 – 11:30 AM CT**  
<http://dss.sd.gov/sdmedx/hcbs/>  
**Join by Phone: 1-866-410-8397**  
**Participant Code: 8815043390**

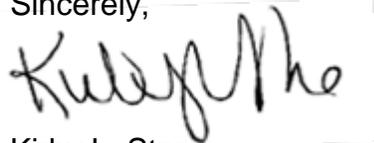
**HCBS Settings Assessment Webinar**  
**Wednesday, September 24, 2014**  
**1:30 – 3:00 PM CT**  
<http://dss.sd.gov/sdmedx/hcbs/>  
**Join by Phone: 1-866-410-8397**  
**Participant Code: 8815043390**

Immediately following the webinar on September 23, 2014, the Department of Social Services will distribute the web link to complete the provider self-assessment. The link to the self-assessment will also be posted at <http://dss.sd.gov/sdmedx/hcbs/>

**Providers of home and community-based services residential settings must complete the self-assessment by Friday, October 24, 2014.**

We look forward to working with you to ensure individuals served by South Dakota's HCBS waiver programs continue to receive quality supports and services. If you have questions regarding this letter, please contact the Division of Medical Services at 605-773-3495.

Sincerely,



Kirby L. Stone  
Medicaid Director  
Medical Services Division Director  
South Dakota Department of Social Services