

SD MEDX

South Dakota Medical Electronic Data Exchange
SD Department of Social Services 

<input type="checkbox"/>	Step	Required	Last Modification Date	Last Review Date	Status	Modification Status
<input type="checkbox"/>	Step 1: Basic Information	Required	05/03/2010	05/03/2010	Complete	
<input type="checkbox"/>	Step 2: Locations	Required	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 3: Specializations	Required	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 4: Ownership Details	Required	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 5: Licenses and Certifications	Optional	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 6: Identifiers	Optional	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 7: Indicators	Optional	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 8: Malpractice Insurance Information	Optional	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 9: Federal Tax Details	Required	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 10: Claim Submission Method	Required	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 11: EDI Billing Software Details	Optional	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 12: EDI Submitter Details	Optional	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 13: EDI Contact Information	Optional	05/03/2010	05/03/2010	Complete	Updated
<input type="checkbox"/>	Step 14: Servicing Provider Information	Required	05/03/2010	05/03/2010	Incomplete	
<input type="checkbox"/>	Step 15: Payment Details	Required	05/03/2010	05/03/2010	Incomplete	
<input type="checkbox"/>	Step 16: View/Upload Attachments	Optional	05/03/2010	05/03/2010	Incomplete	
<input type="checkbox"/>	Step 17: Submit Modification for Review	Required	05/03/2010	05/03/2010	Incomplete	

Page ID: pgBPWGroupPracticeUpdate(Provider) Environment: UAT Release# R1-0.4.79 Server Time: 05/11/2010 10:10:10 AM

Local intranet 

Select Step 14: Servicing Provider Details

Servicing Provider Information

SD MEDX

Robert Smith, You have logged-in with EXT Provider Credentialing profile. | Logout

Pages visited : [Provider Portal/](#) [Modification](#) [Help](#)

To associate a new servicing provider, click on the add button.

Servicing Providers:

To identify the working locations and PCP locations, Click on these links.

To re-enroll the servicing providers, click on these hyperlinks.

<input type="checkbox"/>	SD MEDX ID	Servicing Provider Name	Servicing Provider NPI	Start Date	End Date	Status	Operational Status	Inactivation Date
<input type="checkbox"/>	2000003	Bren, Angie	1041041045	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000004	Beck, Nicole	1031031034	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000005	Westover, Kerry	1021021023	11/01/2009	12/31/2999	Approved	Active	

<< Prev Viewing Page 1 Next >> 1 Go Page Count SaveToXLS

Subsequent to the conversion of Legacy data, providers that submit claims using the Groups Billing NPI will be associated to the group and appear on this page.

Providers that practice at this location but do not appear on the screen can be added by clicking on the add button.

If the Servicing provider has a record existing in SD MEDX, the provider can be added by clicking on the Add button and entering the required information.

VERY IMPORTANT

If a Servicing Provider does not have a record in SD MEDX, the provider will need to be added by initiating a new enrollment through the SDMEDX website, Become a Provider link. During the application process, the provider will be associated to the group. When the Servicing provider has been entered and approved by the Department of Social Services, they can then be

Servicing Provider Information

associated through the Group record. The Group will then be able to view and make modifications to the Servicing provider record.

VERY IMPORTANT

Your Group application cannot be approved until your associated Servicing provider records have been approved. Please submit all the modifications for your existing Servicing Providers and all new Servicing Provider enrollments prior to submitting the Group application or modification for review.

Associate Servicing Provider

Provide Servicing Provider ID Details.

SD MEDX ID / NPI: *

Provider Name:

Start Date: * End Date:

Working Location

Location Name	Location Address	Practicing Location	Start Date	End Date
No Records Found !				

PCP Location

Location Name	Location Address	PCP Option	Start Date	End Date
No Records Found !				

Page ID: dlqEnrlmntAssocServPrvdrToPrvdr(Provider)

Done Local intranet 100%

If the servicing provider has been enrolled in SD MEDX, input the "SD MEDX ID" or "NPI" and "Start Date" and click on the "Confirm Provider" button.

The servicing (working and PCP) locations will appear.

Servicing Provider Information

Associate Servicing Provider

Provide Servicing Provider ID Details.

SD MEDX ID / NPI: *

Provider Name: Johnson, Scott

Start Date: * End Date:

Working Location

Location Name	Location Address	Practicing Location	Start Date	End Date
Jones Group East	220 West 10th St, Sioux Falls, South Dakota 57104	No <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
Jones Group West	700 9th st, RAPID CITY, SOUTH DAKOTA 57701	No <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
Robert I Jones	200 W 10th St, Sioux Falls, SOUTH DAKOTA 57104	No <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>

 Viewing Page 1

PCP Location

Location Name	Location Address	PCP Option	Start Date	End Date
Jones Group East	220 West 10th St, Sioux Falls, South Dakota 57104	--Select-- <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
Jones Group West	700 9th st, RAPID CITY, SOUTH DAKOTA 57701	--Select-- <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
Robert I Jones	200 W 10th St, Sioux Falls, SOUTH DAKOTA 57104	--Select-- <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>

 Viewing Page 1

If this is an existing provider, all locations for this group will appear in the tables.

Select the Practicing locations in the Working Location table and enter the start date for each location.

Servicing Provider Information

Associate Servicing Provider

Provide Servicing Provider ID Details.

SD MEDX ID / NPI: *
 Provider Name: Johnson, Scott
 Start Date: * End Date:

Working Location

Location Name	Location Address	Practicing Location	Start Date	End Date
Jones Group East	220 West 10th St, Sioux Falls, South Dakota 57104	Yes <input type="button" value="v"/>	<input style="width: 80px;" type="text" value="04/19/2010"/>	<input style="width: 80px;" type="text"/>
Jones Group West	700 9th st, RAPID CITY, SOUTH DAKOTA 57701	Yes <input type="button" value="v"/>	<input style="width: 80px;" type="text" value="04/19/2010"/>	<input style="width: 80px;" type="text"/>
Robert I Jones	200 W 10th St, Sioux Falls, SOUTH DAKOTA 57104	Yes <input type="button" value="v"/>	<input style="width: 80px;" type="text" value="04/19/2010"/>	<input style="width: 80px;" type="text"/>

Viewing Page 1

PCP Location

Location Name	Location Address	PCP Option	Start Date	End Date
Jones Group East	220 West 10th St, Sioux Falls, South Dakota 57104	--Select-- <input type="button" value="v"/>	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Jones Group West	700 9th st, RAPID CITY, SOUTH DAKOTA 57701	--Select-- <input type="button" value="v"/>	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>
Robert I Jones	200 W 10th St, Sioux Falls, SOUTH DAKOTA 57104	--Select-- <input type="button" value="v"/>	<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>

Viewing Page 1

Page ID: dlqEnrlmntAssocServPrvdrToPrvdr(Provider)

After the Practicing Locations have been selected, document the locations where the provider is a PCP. After selecting the PCP option, enter the start date. If this provider is not a PCP, you can skip this process and click on the OK button.

Servicing Provider Information

Associate Servicing Provider

Provide Servicing Provider ID Details.

SD MEDX ID / NPI: *
 Provider Name: Johnson, Scott
 Start Date: * End Date:

Working Location

Location Name	Location Address	Practicing Location	Start Date	End Date
Jones Group East	220 West 10th St, Sioux Falls, South Dakota 57104	Yes <input type="button" value="v"/>	<input type="text" value="04/19/2010"/>	<input type="text"/>
Jones Group West	700 9th st, RAPID CITY, SOUTH DAKOTA 57701	Yes <input type="button" value="v"/>	<input type="text" value="04/19/2010"/>	<input type="text"/>
Robert I Jones	200 W 10th St, Sioux Falls, SOUTH DAKOTA 57104	Yes <input type="button" value="v"/>	<input type="text" value="04/19/2010"/>	<input type="text"/>

Viewing Page 1

PCP Location

Location Name	Location Address	PCP Option	Start Date	End Date
Jones Group East	220 West 10th St, Sioux Falls, South Dakota 57104	Accepting New Patients <input type="button" value="v"/>	<input type="text" value="04/19/2010"/>	<input type="text"/>
Jones Group West	700 9th st, RAPID CITY, SOUTH DAKOTA 57701	Not Accepting New Patients <input type="button" value="v"/>	<input type="text" value="04/19/2010"/>	<input type="text"/>
Robert I Jones	200 W 10th St, Sioux Falls, SOUTH DAKOTA 57104	Not Accepting New Patients <input type="button" value="v"/>	<input type="text" value="04/19/2010"/>	<input type="text"/>

Viewing Page 1

Page ID: dlgEnrlmntAssocServPrvdrToPrvdr(Provider)

Click the OK button when complete.

Servicing Provider Information

SD MEDX ID/NPI : Name:

Filters

My Filter

	SD MEDX ID	Servicing Provider Name	Servicing Provider	Start Date	End Date	Status	Operational Status	Inactivation Date
<input type="checkbox"/>	2000010	Johnson, Scott	0945687266	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000003	Bren, Angie	1041041045	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000004	Beck, Nicole	1031031034	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000005	Westover, Kerry	1021021023	11/01/2009	12/31/2999	Approved	Active	

<< Prev Viewing Page 1 Next >> 1 Go Page Count SaveToXLS

After associating a Servicing Provider you will be able to access that Providers information by clicking on the Servicing Provider Name. This will open that Providers Business Process Wizard and allow you to verify their information. Review the Computer Based Training for Individuals (Servicing Only) Provider for more information regarding the steps to complete that process.

To exit, click on the red "X" button.

Servicing Provider Information

To identify the working locations and PCP locations, Click on these links.

	MEDX ID	Servicing Provider Name	Servicing Provider NPI	Start Date	End Date	Status	Operational Status	Inactivation Date
<input type="checkbox"/>	2000010	Johnson, Scott	8945687266	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000003	Bren, Angie	1041041045	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000004	Beck, Nicole	1031031034	11/01/2009	12/31/2999	Approved	Active	
<input type="checkbox"/>	2000005	Westover, Kerry	1021021023	11/01/2009	12/31/2999	Approved	Active	

To access the Managed Care status and the working locations of the Servicing Providers at anytime, click on the SDMEDX ID.

VERY IMPORTANT

Please keep the Managed Care status of the Servicing providers updated.

To add a new Servicing Provider that doesn't exist in SD MEDX, Review the Computer Based Training for New Enrollment - Individual (Servicing Only) Provider.

To exit, click on the red "X" button.